

Houston County Board of Commissioners Meeting Perry Georgia June 7, 2022

9:00 a.m.

HOUSTON COUNTY COMMISSIONERS MEETING

Perry, Georgia June 7, 2022 9:00 A.M.

Call to Order

Turn Off Cell Phones

Invocation – Commissioner Walker

Pledge of Allegiance - Captain Thomas Lenell, USAF

Approval of Minutes from May 17, 2022

New Business

- 1. Public Hearing on Special Exception Applications Commissioner Robinson
- 2. Public Hearing on Re-Zoning Application #2612 (Unique Property Holdings) Commissioner Robinson
- 3. Grant Acceptance (Accountability Court) Commissioner Robinson
- 4. Memorandum of Agreement & Contract for Services (Accountability Court) Commissioner Robinson
- 5. Animal Control IGA (City of Warner Robins) Commissioner Robinson
- 6. City of Perry Annexation Request (NV REIT OP, LP) Commissioner Robinson
- 7. Personnel Request (Receptionist / District Attorney) Commissioner Walker
- 8. Personnel Request (Legal Secretary / Solicitor-General) Commissioner Walker
- 9. Personnel Request (Equipment Operator / Roads) Commissioner Walker
- 10. Personnel Request (Mechanic / Roads) Commissioner Walker
- 11. Cooperative Extension Contract (University of Georgia) Commissioner Walker
- 12. Board Appointments (CGJDA & DFCS) Commissioner Walker
- 13. City of Warner Robins Annexation Request (KKLN Properties) Commissioner Byrd
- 14. City of Warner Robins Annexation Request (2110 Elberta Road, Inc.) Commissioner Byrd
- 15. City of Warner /Robins Annexation Request (Sexton Family Properties, LLLP) Commissioner Byrd
- 16. Bid Award (Timber Sale / Landfill) Commissioner Byrd
- 17. Construction Manager Selection (Bonaire Fire Station #2) Commissioner Byrd
- 18. Change Order (State Court Expansion) Commissioner Byrd
- 19. Change Order (2022 LMIG) Commissioner Byrd
- 20. Blighted Property Update (204 Gail Drive) County Attorney
- 21. Approval of Bills Commissioner Robinson

Public Comments

Commissioner Comments

22. Executive Session for Attorney-Client Matters per O.C.G.A. § 50-14-2(1)

Motion for Adjournment

Special Exception Summary

Application	Applicant	Location	Proposed Use	Z & A Recommendation/Comments
2611	Sherri & James Nance	268 Whitfield Road	Trucking	Tabled unanimously, in order for the applicant to be present at the hearing.
2613	James Faulkner	135 Hathersage Drive	Electrical Contractor	Approved unanimously
2614	Christy Moyer	128 Henson Road	Commercial & Residential Cleaning	Approved unanimously
2615	Craig Johnson & Sarita Everett	118 Lake Lillian Drive	Carpet, Upholstery, & General Cleaning	Approved unanimously
2617	Corey Hamlin	113 Foxwood Circle	Lawn Care	Approved unanimously, with the condition to allow the use of a 6 ft. x 12 ft. open trailer for the business.
2618	Salvatore & Tracie Falzone	102 Annesbrooke Ct.	Hair Salon	Approved unanimously, subject to compliance with any state regulatory agency requirements.

		<u>.</u>		ing & Ap	-	•
			Vote	Approval	Denial	<u>Table</u>
#2611 – Sherri & James Nance	Trucking		Unanimous			X
#2613 – James Faulkner	Electrical Contractor		Unanimous	X		
#2614 – Christy Moyer	Comm/Residential Cle	aning	Unanimous	X		
#2615 – Craig Johnson & Sarita Everett	General Cleaning		Unanimous	X		
#2617 – Corey Hamlin	Lawn Care		Unanimou	s X		
#2618 - Salvatore & Tracie Falzone	Hair Salon		Unanimou	s X		
approve disapprove						
table						
authorize						
the following applications to inclured recommendation and Section 95 R			as noted on	the Zonin	ng & Ap	peals
#2613 – James Faulkner	Electrical Con	tractor				
#2614 – Christy Moyer	Comm/Reside	ntial Cl	eaning			
#2615 – Craig Johnson & Sarita E	verett General Clean	ing				
#2617 – Corey Hamlin	Lawn Care					
#2618 – Salvatore & Tracie Falzon	e Hair Salon					

and; to table Application #2611 submitted by Sherri and James Nance and send back to Zoning & Appeals for reconsideration.

APPLICATION FOR RE-ZONING/SPECIAL EXCEPTION/VARIANCE **HOUSTON COUNTY**

				Application No	02011
				d property hereby requuse as specified below:	est the
1.	Name of Applic	cant	Sherri and Jame	s Nance	
2.	Applicant's Pho	one Number_	229-938-	6005	
3.	Applicant's Ma	iling Address	268 Whitfield Ro	oad Elko, GA 31025	·
4.		-	, 14 th Land District	of Houston County, Go g of 0.52 Acres	eorgia, as
5.	Existing Use		Residenti	al	
6.	Present Zoning	District	R-AG		
7.	Proposed Use _		Exception for a l	Home Occupation usiness	
8.	Proposed Zonin	g District	Same		
9.			the following item perty and easement	to the application:	
				et(s) by Section 36-67A ses only and does not di	
	more and/or given who will be respo	n gifts having a ensible for maki lete Form "A" a	value of \$250 or ming a decision on th	mpaign contributions to a local governme is application? Yes (within ten (10) days af	ent official) No (X).
	В)	The dollar amount of the applicant immediately part of the applicant immediately part of the applicant immediately part of the applicant of th	r gift was made; ount(s) and date(s) nt to each local govereceding the filing on and description of the applicant to an	nent official(s) to whom of each campaign cont vernment official during of this application; and of each gift having a va y local government off	ribution made g the two years l lue of \$250 or
any con may res	cerns that may b	e generated by	the Board or Gel	at the meeting in ordeneral Public. Failure led until the next regular	to be present
	['] Date		A	pplicant	

Application	#	2611	

For Official Use Only (Zoning and Appeals Commission)

Houston County Zoning and Appeals Commission

Date Filed:	April 6, 2022
Date of Notice in Newspaper:	May 4 & 11, 2022
Date of Notice being posted on the pro-	perty: <u>May 6, 2022</u>
* * *	*******
Date of Public Hearing:	May 23, 2022
Fee Paid: \$100.00	Receipt # 42086
Recommendation of Board of Zoning &	& Appeals:
Approval Denial	Tabled X
Comments: Tabled unanimously,	in order for the applicant to be present at the hearing.
May 23, 2022 Date ***	Zoning Administrator ***********************************
Fo	or Official Use Only Jounty Board of Commission)
Date of Recommendation Received:	June 7, 2022
Date of Notice in Newspaper:	May 4 & 11, 2022
Date of Public Hearing:	June 7, 2022
Action by Houston County Commission	ners:
Approval Denied	Tabled
Comments:	

Date	Clerk

APPLICATION FOR RE-ZONING/SPECIAL EXCEPTION/VARIANCE **HOUSTON COUNTY**

			A	pplication No	2613
	dersigned owner(s) of the follo eration of change in zoning dist				.e
1.	Name of Applicant	James Fa	ulkner		
2.	Applicant's Phone Number	47	8-714-6967		
3.	Applicant's Mailing Address	ss <u>135 Hath</u>	ersage Drive Katl	nleen, GA 31047	_
4.	Property Description LL 10 Block "P", Section 1 of Tyler				ı, Lot 3,
5.	Existing Use	Re	esidential		
6.	Present Zoning District	R-	1		
7.	Proposed Use Specifor a		n for a Home Oc Contractor Bus		
8.	Proposed Zoning District _	Sa	me		
9.	Supporting Information: Atta A. Surveyed plat of the p		_	plication:	
10.	The following disclosure is red O.C.G.A. This information is petition.	-			
	Within the past two years, hav more and/or given gifts having who will be responsible for ma If yes, then complete Form "A application for rezoning.	g a value of \$2 aking a decisi	250 or more to a lon on this applica	ocal government of tion? Yes () N	fficial o (X).
	contribution B) The dollar a by the applic immediately C) An enumera	or gift was n mount(s) and cant to each lo preceding th tion and desc by the applica	nade; date(s) of each cocal government of this apprinted by the printed by the control of the control of each given and the control of each given and each given	ial(s) to whom a ca ampaign contributi official during the t plication; and ft having a value of overnment official v	on made two years f \$250 or
any con may res	The applicant or his/her Agen cerns that may be generated ult in the applicant's request ed meeting. Date	by the Board	l or General Pub	olic. Failure to be	present
		1	1	1	

	Application	# 2613	
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For Official Use Only (Zoning and Appeals Commission)

Houston County Zoning and Appeals Commission

Date Filed:	April 11, 2022	
Date of Notice in Newspaper:	May 4 & 11, 2022	
Date of Notice being posted on the pro	operty:May 6, 2022	
* *	* * * * * * * * * * * * *	
Date of Public Hearing:	May 23, 2022	
Fee Paid: \$100.00	Receipt #42088	
Recommendation of Board of Zoning	& Appeals:	
Approval X Denial	Tabled	
Comments: Approved unanimou	sly.	-
May 23, 2022 Date	Zoning Administrator	
F	For Official Use Only County Board of Commission)	
Date of Recommendation Received: _	June 7, 2022	
Date of Notice in Newspaper:	May 4 & 11, 2022	
Date of Public Hearing:	June 7, 2022	
Action by Houston County Commissio	ners:	
Approval Denied	Tabled	
Comments:		
Date	Clerk	

APPLICATION FOR RE-ZONING/SPECIAL EXCEPTION/VARIANCE HOUSTON COUNTY

Application No. 2614

	Application No. 2014
	dersigned owner(s) of the following legally described property hereby request the eration of change in zoning district classification or use as specified below:
1.	Name of Applicant Christy Moyer
2.	Applicant's Phone Number 478-258-1295
3.	Applicant's Mailing Address 128 Henson Road Hawkinsville, GA 31036
4.	Property Description <u>LL 10, 12th Land District of Houston County, Georgia, Parcel</u> "M" as shown on a plat for Dennis L. Moyer and Adam Moyer, consisting of 1.0 Acres
5.	Existing Use Residential
6.	Present Zoning District R-AG
7.	Proposed Use Special Exception for a Home Occupation for a Commercial and Residential Cleaning Business
8.	Proposed Zoning District Same
9.	Supporting Information: Attach the following item to the application: A. Surveyed plat of the property and easements.
10.	The following disclosure is required of the applicant(s) by Section 36-67A-3 of the O.C.G.A. This information is for disclosure purposes only and does not disqualify the petition.
	Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.
	 A) The name(s) of the local government official(s) to whom a cash contribution or gift was made; B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.
any con may res schedul	The applicant or his/her Agent should be present at the meeting in order to address accerns that may be generated by the Board or General Public. Failure to be present sult in the applicant's request being denied or tabled until the next regularly ed meeting. 20-22 Date Applicant

Appli	cation	#	2614	

For Official Use Only (Zoning and Appeals Commission)

Houston County Zoning and Appeals Commission

Date Filed:	April 20, 2022
Date of Notice in Newspaper:	May 4 & 11, 2022
Date of Notice being posted on the pr	operty:May 6, 2022
* *	*****
Date of Public Hearing:	May 23, 2022
Fee Paid: \$100.00	Receipt # 42089
Recommendation of Board of Zoning	& Appeals:
Approval X Denial	Tabled
Comments: Approved unanimou	isly.
May 23, 2022 Date **	Zoning Administrator ***********************************
	For Official Use Only County Board of Commission)
Date of Recommendation Received: _	June 7, 2022
Date of Notice in Newspaper:	May 4 & 11, 2022
Date of Public Hearing:	June 7, 2022
Action by Houston County Commission	oners:
Approval Denied	d Tabled
Comments:	
Date	Clerk

APPLICATION FOR RE-ZONING/SPECIAL EXCEPTION/VARIANCE-HOUSTON COUNTY

Application No. 2615

	Application No. 2015
	dersigned owner(s) of the following legally described property hereby request the ration of change in zoning district classification or use as specified below:
1.	Name of Applicant Craig Johnson and Sarita Everett
2.	Applicant's Phone Number 762-246-8434
3.	Applicant's Mailing Address 118 Lake Lillian Drive Perry, GA 31069
	Property Description LL 74, 10 th Land District of Houston County, Georgia, Lot 13, Block B, Phase 3 of Lake Lillian Estates Subdivision, consisting of 0.43 Acres
5.]	Existing Use Residential
6. I	Present Zoning District R-1
7. I	Proposed Use Special Exception for a Home Occupation
_	for a Carpet, Upholstery and General Cleaning Business
8. I	Proposed Zoning District Same
9. S	Supporting Information: Attach the following item to the application: A. Surveyed plat of the property and easements.
	The following disclosure is required of the applicant(s) by Section 36-67A-3 of the D.C.G.A. This information is for disclosure purposes only and does not disqualify the petition.
n v I:	Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this pplication for rezoning.
	A) The name(s) of the local government official(s) to whom a cash
	contribution or gift was made; B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and
	C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.
	ne applicant or his/her Agent should be present at the meeting in order to address

Note: The applicant or his/her Agent should be present at the meeting in order to address any concerns that may be generated by the Board or General Public. Failure to be present may result in the applicant's request being denied or tabled until the next regularly scheduled meeting.

4-25-2022

Applican

Application #_	2615
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For Official Use Only (Zoning and Appeals Commission)

Houston County Zoning and Appeals Commission

Date Filed:	April 25, 2022		
Date of Notice in Newspaper:	May 4 & 11, 202	22	
Date of Notice being posted on the p	property: <u>May 6, 2</u>	2022	
*	* * * * * * * * * * * *	* * * *	
Date of Public Hearing:	May 23, 2022		
Fee Paid:\$100.00	Receipt #	42090	
Recommendation of Board of Zonin	g & Appeals:		
Approval X Deni	al	Tabled	
Comments: Approved unanimo	ously.		
<u>May 23, 2022</u> Date	*****	Zoning Administrator	And
(Houston	For Official Use On County Board of C		
Date of Recommendation Received:	June 7, 2022		-
Date of Notice in Newspaper:	May 4 & 11, 2022	2	
Date of Public Hearing:	June 7, 2022		
Action by Houston County Commiss	ioners:		
Approval Deni	ed	Tabled	
Comments:			
Jata		Clark	

APPLICATION FOR RE-ZONING/SPECIAL EXCEPTION/VARIANCE **HOUSTON COUNTY**

				Application No	2617
			ng legally described prop t classification or use as		ne
1.	Name of Applic	ant	Corey Hamlin	_	
2.	Applicant's Pho	ne Number	478-397-3753		
3.	Applicant's Mai	iling Address	113 Foxwood Circle B	onaire, GA 31005	
4.			10 th Land District of Ho llewood Acres Subdivisi		
5.	Existing Use		Residential		
6.	Present Zoning l	District	R-1		
7.	Proposed Use _		Exception for a Home for a Lawn Care Busin		
8.	Proposed Zoning	g District	Same		
9.			the following item to the perty and easements.	e application:	
10.			red of the applicant(s) by disclosure purposes onl		
	Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.				
	 A) The name(s) of the local government official(s) to whom a cash contribution or gift was made; B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years. 				
any con may res	cerns that may be ult in the applicaned meeting.	generated by	hould be present at the the Board or General l ing denied or tabled un	Public. Failure to be	present
	Date		Applica	ht	

Application	#	2617	

For Official Use Only (Zoning and Appeals Commission)

Houston County Zoning and Appeals Commission

Date Filed:	April 27, 2022
Date of Notice in Newspaper:	May 4 & 11, 2022
Date of Notice being posted on the p	roperty: <u>May 6, 2022</u>
* :	* * * * * * * * * * * * * * *
	May 23, 2022
	Receipt # 42092
Recommendation of Board of Zoning	
	* *
Approval X Denia	
Open trailer for the business.	usly, with the condition to allow the use of a 6 ft. x 12 ft.
	Zoning Administrator ********* For Official Use Only County Board of Commission)
Date of Recommendation Received:	June 7, 2022
Date of Notice in Newspaper:	May 4 & 11, 2022
Date of Public Hearing:	June 7, 2022
Action by Houston County Commissi	oners:
Approval Denie	d Tabled
Comments:	
Date	Clerk

APPLICATION FOR RE-ZONING/SPECIAL EXCEPTION/VARIANCE HOUSTON COUNTY

Application No. 2618

	Application Ivo. 2010
	ndersigned owner(s) of the following legally described property hereby request the eration of change in zoning district classification or use as specified below:
1.	Name of Applicant Salvatore and Tracie Falzone
2.	Applicant's Phone Number 470-228-9876
3.	Applicant's Mailing Address 102 Annesbrooke Court Warner Robins, GA 31088
4.	Property Description <u>LL 160, 10th Land District of Houston County, Georgia, Lot 24, Block E, Section 5, Phase 1 of Millpond Plantation Subdivision, consisting of 0.66 Acres</u>
5.	Existing Use Residential
6.	Present Zoning District R-1
7.	Proposed Use Special Exception for a Home Occupation for a Hair Salon Business
8.	Proposed Zoning District Same
9.	Supporting Information: Attach the following item to the application: A. Surveyed plat of the property and easements.
10.	The following disclosure is required of the applicant(s) by Section 36-67A-3 of the O.C.G.A. This information is for disclosure purposes only and does not disqualify the petition.
	Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.
	 A) The name(s) of the local government official(s) to whom a cash contribution or gift was made; B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.
any con may res	The applicant or his/her Agent should be present at the meeting in order to address accerns that may be generated by the Board or General Public. Failure to be present sult in the applicant's request being denied or tabled until the next regularly ed meeting. Applicant

Application #	2618
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For Official Use Only (Zoning and Appeals Commission)

Houston County Zoning and Appeals Commission

Date Filed:	April 27, 2022
Date of Notice in Newspaper:	May 4 & 11, 2022
Date of Notice being posted on the pr	roperty: May 6, 2022
ند بد	· * * * * * * * * * * * * * * * * * * *
	May 23, 2022
ree Paid:\$100.00	Receipt # 42093
Recommendation of Board of Zoning	& Appeals:
Approval X Denial	Tabled
	usly, subject to compliance with any state regulatory
agency requirements.	
<u>May 23, 2022</u> Date	Zoning Administrator
* *	******
	For Official Use Only County Board of Commission)
Date of Recommendation Received: _	June 7, 2022
Date of Notice in Newspaper:	May 4 & 11, 2022
Date of Public Hearing:	June 7, 2022
Action by Houston County Commission	oners:
Approval Denied	d Tabled
Comments:	
.—	
Date	Clerk

Re-Zoning Summary

Application	Applicant	Location	Proposed Use	P & Z Recommendation/Comments
2612	William R. Jerles Jr.	Highway 247	Rezoning from R-1 to M-1	Approved unanimously

Public hearing on Re-zoning Application #2612 submitted by William R. Jerles, Jr., on behalf of property owner Unique Property Holdings, LLC, for a 12.77-acre tract located on Hwy. 247 north of Hwy. 96 and west of Old Hawkinsville Road. Present zoning is R-1 Single-Family Residential District. Proposed zoning is M-1 Light Industrial District. Planning & Zoning recommends unanimous approval.

Motion by	, second by	and carried	to
approve disapprove table authorize			

Re-Zoning Application #2612 submitted by William R. Jerles, Jr.

APPLICATION FOR RE-ZONING/SPECIAL EXCEPTION/VARIANCE HOUSTON COUNTY

Application No. ____ 2612

	T I		
	ndersigned owner(s) of the following legally described property hereby request the eration of change in zoning district classification or use as specified below:		
1.	Name of Applicant William R. Jerles Jr.		
2.	Applicant's Phone Number 478-987-2622		
3.	Applicant's Mailing Address P.O. Box 89, Perry, Ga. 31069		
4.	Property Description <u>LL 20, 11th Land District of Houston County, Georgia, Parcel "J" and Lot 8 as shown on a plat of survey for Janice J. Stewart Estate,</u>		
-	Consisting of 12.77 acres		
5.	Existing Use Vacant		
6.	Present Zoning District R-1		
7.	Proposed Use Re-Zoning for Industrial Use		
8.	Proposed Zoning District M-1		
9.	Supporting Information: Attach the following item to the application: A. Surveyed plat of the property and easements.		
10.	0. The following disclosure is required of the applicant(s) by Section 36-67A-3 of the O.C.G.A. This information is for disclosure purposes only and does not disqualify the petition. Within the past two years, have you made either campaign contributions totaling \$250 or more and/or given gifts having a value of \$250 or more to a local government official who will be responsible for making a decision on this application? Yes () No (X). If yes, then complete Form "A" attached and return within ten (10) days after filing this application for rezoning.		

- A) The name(s) of the local government official(s) to whom a cash contribution or gift was made;
- B) The dollar amount(s) and date(s) of each campaign contribution made by the applicant to each local government official during the two years immediately preceding the filing of this application; and
- C) An enumeration and description of each gift having a value of \$250 or more made by the applicant to any local government official within the past two years.

Note: The applicant or his/her Agent should be present at the meeting in order to address any concerns that may be generated by the Board or General Public. Failure to be present may result in the applicant's request being denied or tabled until the next regularly scheduled meeting.

4/11/22 Date

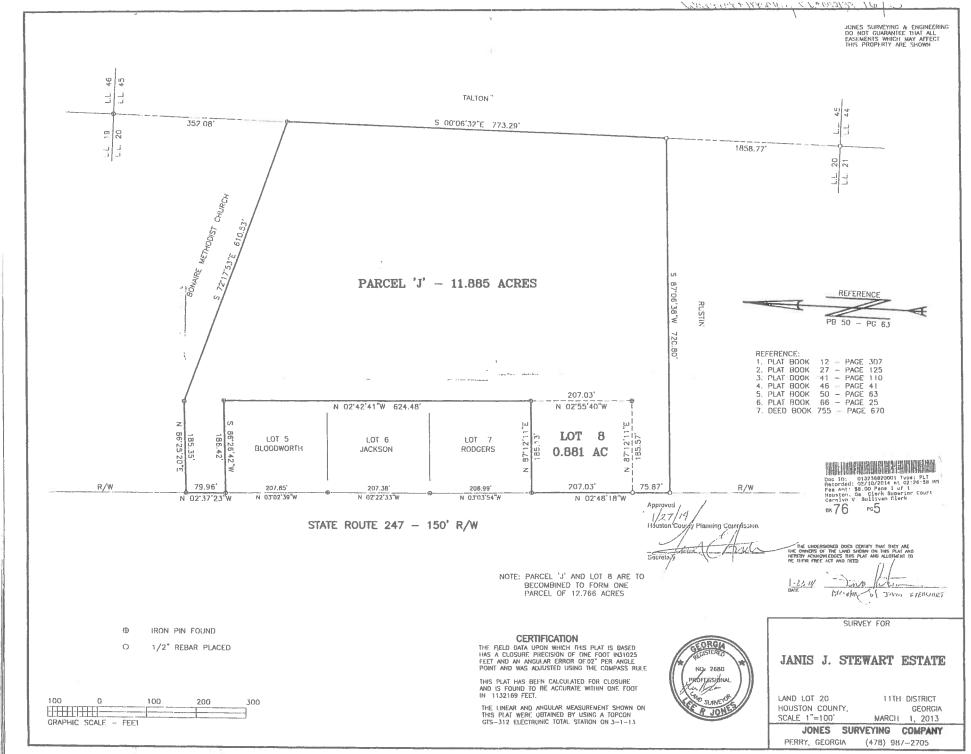
Applicant

Appl	ication	#	2612

For Official Use Only (Planning & Zoning Commission)

Houston County Planning and Zoning Commission

Date Filed:	April 11, 2022	
Date of Notice in Newspaper:	April 27 & May	y 4, 2022
Date of Notice being posted on the p	roperty: April 29	9, 2022
* :	*****	* * * *
Date of Hearing:	May 16, 2022	
Fee Paid: \$300	Receipt #	42087
Recommendation of Board of Planni Approval X Den.	ial	
Comments: Approved unanimou	sly.	
May 16, 2022	¢	Planning Commission Secretary
* *	******	
(Houston	For Official Use O County Board of O	
Date of Recommendation Received:	June 7, 2022	
Date of Notice in Newspaper:A	pril 27 & May 4, 20)22
Date of Public Hearing:	June 7, 2022	
Action by Houston County Commission	ioners:	
Approval Denie	ed	Tabled
Reason if denied or tabled:		
Date		Clerk

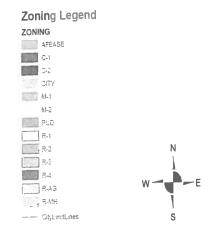


AUTHORIZATION OF PROPERTY OWNER Application for Rezoning

I swear that I am the owner of the property which is the subject matter of the attached application, as is shown in the records of Houston County, Georgia.

I authorize the person named below to act as applicant in the pursuit of a variance. special exception or for the rezoning of this property.

	ne Property Holdings, LLC By: William R.	Jerles
Address P.O. Box 89, P	erry, Georgia 31069	
Telephone Number (478)	987-2622	
Personally appeared before me VISTAL WAY who swears that the information contained in this authorization is true and correct to the best of his or her knowledge and belief. Notary Public Date	Signature of Owner Josh Bloodworth, Sole Member Unique Property Holdings, LLC Rine Public of Owner Joseph Bloodworth, Sole Member Unique Property Holdings, LLC	





QPublic.net Houston County, GA



Parcel ID 001240
Class Code Resider
Taxing District County

Acres

001240 037000 Residential County Owner

Physical Address

Improvement Value Accessory Value

Assessed Value

Land Value

THIGPEN DARLENE 566 LAKE LAUREL RD MILLEDGEVILLE, GA 31061 HWY 247 Value \$163800 Value \$163800 Last 2 Sales

 Date
 Price
 Reason
 Qual

 11/1/2013
 07
 U

 6/15/1986
 28
 U

Overview

Legend
Parcels
Roads

(Note: Not to be used on legal documents)

Date created: 6/1/2022 Last Data Uploaded: 6/1/2022 7:22:16 AM

Developed by Schneider

Application # 2612

STANDARDS GOVERNING THE EXERCISE OF ZONING POWER

1) The suitability of the subject property for zoned purposes;

The property is zoned R-1, which is not suitable for the current zoning considering the type of developments in the area.

2) The extent to which the property values of the subject property are diminished by the particular zoning restrictions;

The property value is diminished by the zoning restrictions because the location of the property does not make it conducive for residential use.

3) The extent to which the destruction of property values of the subject property promotes the health, safety, morals or general welfare of the public;

The public interest is not served by keeping the existing zoning restrictions.

4) The relative gain to the public as compared to the hardship imposed upon the individual property owner;

There is little gain to the public if the rezoning is denied.

5) Whether the subject property owner has a reasonable economic use as currently zoned;

The subject property has economic use as R-1. It could also have economic use as light industrial.

6) The length of time the property has been vacant as zoned considered in the context of land development of adjacent and nearby property;

The property has been vacant since the adoption of the Zoning Regulations in 1976.

7) Whether the proposed rezoning will be a use that is suitable in view of the uses and development of adjacent and nearby property;

The proposed use for light industrial is suitable with surrounding properties.

8) Whether the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property;

The proposed light industrial zoning is compatible with adjacent properties on Hwy. 247. It is not expected to negatively affect the usability of neighboring properties.

The adequacy of public facilities and services intended to serve the Lot proposed to be rezoned, including but not limited to roads, parks and recreational facilities, police and fire protection, schools, storm water drainage systems, water supplies, wastewater treatment, and solid waste services;

The public facilities and services are adequate to serve the property being rezoned.

10) Whether the zoning proposal is in conformity with the policies and intent of the land use plan; and

The proposed rezoning is in conformity with the policies and intent of the land use plan.

11) Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

The property fronting on Hwy. 247 and the availability of public water to the property are supporting grounds for approval of the zoning proposal.

DISCLOSURE OF FINANCIAL INTERESTS

(Required by Title 36, Chapter 67A, Official Code of Georgia Annotated)

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Application #2612, filed on April 11, 2022, for a Re-Zoning Request for

the real property described as follows:

LL 20 of the 11th Land District of Houston County, Georgia, Parcel "J" and Lot 8 as shown on a plat of survey for Janis J. Stewart Estate, consisting of 12.77 Acres on Highway 247

Note 1: Business Entity – Corporation, partnership, limited partnership, firm, enterprise, Franchise, association, or trust.

Note 2: Property Interest – Direct or Indirect ownership, including any percentage of Ownership less than total ownership.

Note 3: Financial Interest – all direct ownership interests of the total assets or capital Stock of a business entity where such ownership interest is 10 percent or more.

Note 4: Member of the family - spouse, mother, father, brother, sister, son, or daughter.

The Superior Court has applied for, and been awarded, a grant for continuing the operation of the Mental Health Accountability Court established in 2015. This grant is made available through the State of Georgia and is administered by the Criminal Justice Coordinating Council (CJCC). The total award is \$224,588 of which \$197,637 are federal grant funds and the remaining \$26,951 is the required match from the County.

Motion by,	second by	and carried	to
approve disapprove table authorize			

the acceptance of the Mental Health Accountability Court grant (#J23-8-072) in the amount of \$224,588 from the State of Georgia - Criminal Justice Coordinating Council for the purposes of continuing the Mental Health Accountability Court. Of that \$224,588, Houston County's required match is \$26,951. Chairman Stalnaker is authorized to sign all grant documents.

REFERENCE NO.: 01____

OFFICE OF THE GOVERNOR CRIMINAL JUSTICE COORDINATING COUNCIL

State of Georgia - Accountability Courts Grant

SUBGRANT AWARD

SUBGRANTEE: Houston County Board of Commissioners

AGENCY: Houston County Commissioners

IMPLEMENTING FEDERAL FUNDS: \$ 197,637

MATCHING FUNDS: \$ 26,951

PROJECT NAME: Mental Health Court TOTAL FUNDS: \$ 224,588

SUBGRANT NUMBER: J23-8-072 **GRANT PERIOD:** 07/01/22-06/30/23

This award is made under the Council of Accountability Courts Judges State of Georgia grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

This Subgrant shall become effective on the beginning date of the grant period, provided that a properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council by June 30, 2022.

AGENCY APPROVAL

SUBGRANTEE APPROVAL

Jay Neal, Director

Date Executed: 07/01/22

Criminal Justice Coordinating Council

Typed Name & Title of Authorized Official

Signature of Authorized Official

58-6000843-000

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

1. And

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	07/01/22	9		**	J23-8-072
OVERRIDE	ORGAN	CLASS		PROJECT		VENDO	OR CODE
2	46	4		01	· · ·		

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	Mental Health Court	624.41	\$ 197,637

This request from the Superior Court Accountability Court is to renew contracts with Surveillance Officer Christopher Gray and with Infinite Health Wellness LLC to provide various services covered under the current grant program.

Motion by	, second by	and carried	to
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Chairman Stalnaker signing a contract for services with Christopher Gray to provide surveillance services for the Houston County Accountability Court; and, to sign with Infinite Health Wellness LLC to provide therapeutic individual and group counseling services, healthcare education, and clinical evaluations for participants of the Houston County Accountability Court. Both contract terms will be effective July 1, 2022 and terminate June 30, 2023.

CONTRACT FOR SERVICES

STATE OF GEORGIA

HOUSTON COUNTY

THIS AGREEMENT is made and entered into this 10 day of 10 2022, by and between Houston County, Georgia, a political subdivision of the State of Georgia ("County") and Christopher Gray ("Contractor").

WITNESSETH:

WHEREAS, Houston County wishes to engage the services of Christopher Gray (Contractor), for the purposes and during the time set out below; and.

WHEREAS, Houston County has the power and authority to utilize independent contractors in order to provide professional services.

NOW, THEREFORE, in consideration of the mutual covenants and obligations herein contained, the parties hereby agree as follows:

- 1. <u>Designation of Contractor</u>. Said Contractor represents that he is qualified to perform the duties of Accountability Court Surveillance Officer for the Houston County Accountability Court by being a P.O.S.T certified law enforcement officer and maintaining required training designated by the Accountability Court.
- 2. <u>Services Provided by Contractor</u>. Contractor shall provide services agreed to by Houston County and the Contractor in cooperation with program staff. The services to be provided by the Contractor shall include, but are not limited to, the following:

agrees to:

a) Provide surveillance of assigned participants in the judicially supervised accountability program;

- b) Conducts evening and weekend site visits at participants home to ensure accountability and verify living conditions; may be required to conduct employment and community service visits if participant cannot be located at their place of residence;
- c) Conducts random breathalyzers and drug screens during site visits;
- d) Attend treatment meetings and/or court hearings if requested;
- e) Send Coordinator updates via email after each night of curfew checks.
- f) May perform other duties as required by the Accountability Coordinator.
- 3. Classification of Contractor. The relationship between Houston County and Contractor shall be that of an independent contractor. Nothing in this Agreement is intended nor shall it be construed to create an agency relationship, an employer-employee relationship, or a joint venture relationship between Contractor and Houston County, nor between Contractor and the State of Georgia merit System or the Superior Courts of the Houston Judicial Circuit. Contractor shall not be considered an affiliate of the State of Georgia, Houston County, or the Superior Courts of the Houston Judicial Circuit. As such, Houston County shall not be liable or responsible for any acts and/or omissions of Contractor with respect to the services to be provided by Contractor hereunder. Further, Contractor agrees to release, indemnify and hold harmless Houston County and each of its staff members, employees, officers, directors, agents and representatives ("Indemnitees") from and against all claims, suits, actions, liability, losses, damages, costs, charges, expenses, judgments, and settlements caused or alleged to be caused in whole or in part by any act or omission by Houston County or by any act or omission by any Indemnitee arising out of contractor's provision of services as set forth in this

Agreement.

- 4. <u>Compensation</u>. Houston County shall pay to a sum not to exceed \$30.00 per hour in exchange for their professional services. Contractor agrees to provide appropriately itemized statements documenting such services on a bi-weekly basis, and payment shall be made by Houston County promptly thereafter according to its schedule for the payment of the bills.
- 5. <u>Duration of Contract</u>. This contract may be terminated by either party for any reason by giving thirty (30) days written notice of termination to the other party. Unless terminated by either party in the manner provided above, the duration of this contract will be for the period of July 1, 2022 to June 30, 2023.
- 6. Entire Agreement. This Agreement constitutes the entire agreement of the parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with the subject matter hereof. No modifications or amendments to the Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto. All prior negotiations, agreements, and understandings with respect to the subject matter of this Agreement are superseded hereby.
- 7. <u>Grounds for Termination</u>. Paragraph 5 herein notwithstanding, commission of any of the below listed offenses by Contractor may result in immediate termination of this Contract:
 - a) Arrest for a felony offense.
- b) Arrest and conviction for a misdemeanor offense which involves substance abuse.
 - c) Acts involving moral turpitude.

- d) Fraternization outside the professional context with any participant of the Program.
- e) Conduct detrimental to the goals of the Program in the sole discretion of the Superior Court.

IN WITNESS WHEREOF, these parties have caused this agreement to be executed the day and year first above written.

CONTRACTOR

BY.

HOUSTON COUNTY, GEORGIA

BY: _____

Chairman, Houston County Board of Commissioners

Sheriff Cullen Talton has approved the services of Christopher Gray for off duty employment.

CULLEN TALTON

Sheriff, Houston County, Ga.

MEMORANDUM OF AGREEMENT

STATE OF GEORGIA

HOUSTON COUNTY

THIS AGREEMENT is made and entered into this _______ day of ________ 2022, by and between Houston County, Georgia, a political subdivision of the State of Georgia ("County") and Infinite Health Wellness LLC ("Contractor").

WITNESSETH:

WHEREAS, Houston County wishes to engage the services of <u>Infinite Health Wellness LLC</u> (Contractor), for the purposes and during the time set out below; and,

WHEREAS, Houston County has the power and authority to utilize independent contractors in order to provide professional services.

NOW, THEREFORE, in consideration of the mutual covenants and obligations herein contained, the parties hereby agree as follows:

- Designation of Contractor. Said Contractor represents that they are qualified to perform
 the duties of Therapeutic Individual and Group Counseling Services, Healthcare
 Education, Clinical Evaluations and Recommendations.
- 2. Services Provided by Contractor. Contractor shall provide services agreed to by Houston County and the Contractor in cooperation with program staff. The services to be provided by the Contractor shall include, but are not limited to, the following:

INIFINITE HEALTH WELLNESS LLC agrees to:

- a) Within 7 business days of a referral to the Mental Health Court conduct a clinical evaluation by a licensed counselor using multiple screening tools (TCU DS-II, CMHS for Men or Women as appropriate, and a clinical interview that addresses mental health and substance abuse issues) to rule in/out the presence of a severe and persistent mental illness.
- b) Attend treatment team meeting as needed and participate in eligibility and compliance reviews, with the goal of maximizing participation and outcomes.
- c) Provide appropriate counseling services to include but not limited to: Individual

 Therapy, Seeking Safety, Trauma Recovery Empowerment Model, Motivational

 Interviewing Cognitive Behavioral Intervention for Substance Use, Moral

 Reconation Therapy, and Moral Reconation Therapy (Trauma Focused).
- d) Each participant shall be placed into the Motivational Interviewing group within 5
 business days of entering into the program.
- e) Provide gender specific treatment if necessary.
- f) Provide Mental Health Court Coordinator weekly updates on each participant's attendance at appointments, compliance with treatment recommendations progress and current medication and medication compliance. Such updates shall be entered in the web based case management system utilized by the court.
- g) Appear in court and treatment team meetings as needed.
- h) Other duties as required by the Mental Health Court Coordinator or Judge Katherine K. Lumsden.
- 3. <u>Classification of Contractor</u>. The relationship between Houston County and Contractor shall be that of an independent contractor. Nothing in this Agreement is intended nor

shall it be construed to create an agency relationship, an employer-employee relationship, or a joint venture relationship between Contractor and Houston County, nor between Contractor and the State of Georgia merit System or the Superior Courts of Houston Judicial Circuit. As such, Houston County shall not be liable or responsible for any acts and/or omissions of Contractor with respect to the services to be provided by Contractor hereunder. Further, Contractor agrees to release, indemnify and hold harmless Houston County and each of its staff members, employees, officers, directors, agents and representatives ("Indemnitees") from and against all claims, suits, actions, liability, losses, damages, costs, charges, expenses, judgements, and settlements caused or alleged to be caused in whole or in part by any act or omission by Houston County or by any act or omission by any Indemnitee arising out of contractor's provision of services as set forth in the Agreement.

- 4. Compensation. Houston County shall pay to Infinite Health Wellness LLC a sum not to exceed \$172.50 for every session of 1.5 hours of group therapy, \$125.00 for every staffing attended, \$57.50 for every 30 minutes of assessment completed, \$112.50 for every client session of individual therapy, \$25.00 for every 15 minutes of care coordination, and \$28.75 for every 15 minutes of crisis intervention. Contractor agrees to provide appropriately itemized statements rendering such services on a monthly basis, and payment shall be made by Houston County promptly thereafter according to its schedule for payment of bills.
- 5. <u>Duration of Contract</u>. This contract may be terminated by either party for any reason by giving thirty (30) days written notice of termination to the other party. Unless terminated

- by either party in the manner provided above, the duration of this contract will be for the period of July 1, 2022 to June 30, 2023.
- 6. Entire Agreement. This Agreement constitutes the entire agreement of the parties and is intended as a complete and exclusive statement of the promises, representation, negotiations, discussions and agreements that have been made in connection with the subject matter hereof. No modifications or amendments to the Agreement shall be binding upon the parties hereto. All prior negotiations, agreements, and understandings with respect to the subject matter of this Agreement are superseded hereby.
- 7. Grounds for Termination. Paragraph 5 herein notwithstanding, commission of any of the below listed offenses by Contractor may result in immediate termination of this Contract:
 - a) Arrest for a felony offense.
 - b) Arrest and conviction for a misdemeanor offense which involves substance abuse.
 - c) Acts involving moral turpitude.
 - d) Fraternization outside the professional context with any participant of the Program.
 - e) Conduct detrimental to the goals of the Program in the sole discretion of the Superior Court.
 - f) Inability to provide contracted services.

IN WITNESS WHEREOF, these parties have caused this agreement to be executed the day and year first above written.

CONTRACTOR

\mathcal{L}
BY: FARCE LOCK
WITNESS: ATU M DAWY
HOUSTON COUNTY, GEORGIA
BY:
Chairman, Houston County Board of Commissioners



The current Animal Control IGA with the City of Warner Robins has been in place for many years and needs to be updated. County and City staff and officials have negotiated an updated agreement for the continued use, operation, and maintenance of the animal control facility owned by the city. The agreement is for one year with an automatic annual renewal that is open to good faith negotiations for the purposes of addressing any increased fees or alteration to the agreement.

Motion by,	second by	and carried	to
approve disapprove table authorize			

Chairman Stalnaker signing the Intergovernmental Agreement for Joint Use of Animal Control Facilities with the City of Warner Robins effective July 1, 2022.

INTERGOVERNMENTAL AGREEMENT JOINT USE OF ANIMAL CONTROL FACILITIES

This Intergovernmental Agreement ("IGA") is entered into by CITY OF WARNER ROBINS, GEORGIA, by and through its MAYOR and COUNCIL ("CWR") and HOUSTON COUNTY, managed by its duly elected Board of Commissioners, (Singularly a "Party" or collectively the "Parties") in order to set forth their agreement for the continued joint use, operation, and maintenance of an animal control facility constructed upon property owned by CWR.

WHEREAS, CWR is a Georgia Municipal Corporation, managed by and through its duly elected Mayor and City Council, which has the legal authority to enter into this IGA with Houston County; and

WHEREAS, Houston County is a political subdivision of the State of Georgia, operated by its duly elected Houston County Board of Commissioners, with full authority to enter into an IGA with CWR; and

WHEREAS, CWR and Houston County have established and adopted certain ordinances to promote the health, welfare and safety of humans and animals, which preclude animals running at large within their respective jurisdictions; and

WHEREAS, Houston County has previously requested Warner Robins to provide for the maintenance, care, control, placement and euthanasia of animals coming within the physical possession of Houston County; and

WHEREAS, CWR continues to provide for the maintenance, care, control, placement and euthanasia of animals coming within the physical possession of Houston County; and

WHEREAS, CWR and Houston County desire to set forth their agreement for the continued provision of by CWR to Houston County for the maintenance, care, control, placement and euthanasia of animals coming within the physical possession of Houston County; and

WHEREAS, in consideration of the fees set forth herein, CWR will provide for the maintenance, care, control, placement and where required euthanasia of animals within its city limits and unincorporated Houston County.

NOW THEREFORE, in consideration of mutual benefits flowing to CWR and Houston County, they enter into this IGA setting forth their agreement as follows:

1. Duties of CWR:

- a) CWR shall provide for the maintenance, care, control, placement and euthanasia of animal within its city limits, as well as those animals taken into custody within the limits of unincorporated Houston County provided those animals are delivered to CWR consistent with the procedure outlined in paragraph 2(d).
- b) CWR will make available for the use of Houston County a certain number of dog, puppy and cat pens. The kenneling of exotic or farm animals is not covered under this agreement, except where CWR agrees to do so for a negotiated fee.
- c) All animals kenneled in the CWR shelter shall be adequately fed, sheltered, and otherwise cared for within the required seven (7) day period, unless returned to the owner prior to the seven days. After seven days, an animal will become the property of CWR. Additionally, CWR will provide required medication to dogs and cats required for proper maintenance and care of individual animals, as well as the entire animal population of the CWR animal shelter. These

medications and treatments include Bordetella, DHLPP, Simparica, Witness HW test, Felocell, and Covenia.

- d) CWR will insure that animals that exhibit or have a history of overly aggressive behavior will not be presented for adoption.
- e) CWR will collect all fees associated with the impoundment and care of animals reclaimed by their owners.
- f) CWR will provide Houston County with the name, address and phone number of any owner reclaiming his/her animal.

2. **Duties of Houston County**:

- a) Houston County will provide CWR a one-time contribution of up to One Hundred Thousand Dollars (\$100,000.00) for the updating of the HVAC system at the shelter where impounded Houston County animals are fed, sheltered and receive care. In addition, Houston County agrees to pay the kenneling fees and the euthanasia by injection fee outlined in paragraph 3.
- b) Houston County shall procure the services of a licensed veterinarian for the treatment of all injured or sick animals taken into custody by Houston County prior to intake by the CWR. Houston County shall be responsible for the payment of any charged associated with these veterinary services.
- c) Houston County may, if circumstances warrant, authorize the adoption or euthanasia of their animals prior to the seven (7) days designated above in paragraph 1(c).
- d) Prior to the intake of any animal from Houston County by CWR, Houston County Animal Control Officers shall notify the supervisor of the CWR animal

shelter to schedule a drop off/impoundment of an animal. The supervisor of the CWR animal shelter will arrange a mutually convenient time to meet the Houston County Animal Control officer at the CWR animal shelter where an assessment of the presented animal will be conducted. Should the animal require medical attention, then the Houston County Animal Control officer will transport the animal to a licensed veterinarian consistent with paragraph 2(b).

e) Houston County Animal Control Officers shall notify owners of animals that come into their possession that they are kenneled at the CWR animal shelter, provided an owner is known or can be determined.

3. **FEES.**

- a) Houston County will be charged a flat fee of \$125 for each animal or nursing litter taken into custody for the required seven (7) day period set forth in paragraph 1(c). Should Houston County request an animal be kenneled past the seven (7) day period, an additional fee of \$15 a day shall be charged for each day thereafter.
 - b) Owners reclaiming their animal will be charged the following fees:
 - (i) \$125 kenneling fee per animal.
 - (ii) \$50 impoundment fee per animal for the first offense, \$100 impoundment fee per animal for the second offense, and \$150 impoundment fee per animal for the third and each subsequent offense,
 - (iii) Any additional fees for veterinary care which must be paid prior to release of the animal.

- c) The kenneling fees charged, however, shall not include the euthanasia of all Houston County animals where contracted out to a licensed veterinarian or other properly qualified and licensed individual. Houston County agrees to pay this cost where required.
- 4. PAYMENTS BY HOUSTON COUNTY. In consideration of the services and responsibilities to be performed by the CWR animal shelter staff, Houston County shall pay CWR, the appropriate fees as established in paragraph 3 of this Agreement on or before the last days of the month following the quarter in which the services are provided. The amount of said payment shall be determined by the number of animals or nursing litter delivered by Houston County to the CWR animal shelter during the quarter, plus any contract euthanasia charges. The parties shall verify all charges prior to payments being made to CWR.
- 5. **TERM**. Upon the full execution hereof, this IGA shall commence on July 1, 2022 (the "Effective Date") and shall automatically renew on annual basis for a period of one (1) year. On or before the annual renewal of this agreement, the parties shall enter into good faith negotiations for the purpose of addressing any increase or alteration to the agreement. Any renewal of this IGA shall be subject to the same terms as exist herein, unless modified in writing and executed by the Parties.
 - 6. **NOTICE**. Notices to the parties shall be as follows:

If to the City of Warner Robins ("CWR"):

City of Warner Robins
Attention: Humane Services Director
700 Watson Blvd. (Physical Address)
P.O. Box 8629 (Mailing Address)
Warner Robins, Georgia 31095
With a copy to the Mayor's office at the same address.
If to Houston County:

Houston County Attention: Chairman 200 Carl Vinson Pkwy. Warner Robins, Georgia 31088

- 7. **Dispute Resolution**. The Parties shall attempt, in good faith, to resolve all disputes. All disputes under this IGA shall be resolved in the following manner:
 - A. Dispute Resolution Generally. The Parties agree to attempt to resolve any dispute which arises out of or in connection with this IGA. In the event of a dispute, a Party (the "Disputing Party") shall provide the other Party (the "Responding Party") with a written notice of the dispute for each issue in dispute, a proposed means for resolving such issue, and support for such position (the "Notice of Dispute"); provided, however, that notwithstanding the foregoing limitation, either Party may seek a temporary restraining order or other injunctive relief available to it under applicable law. Within fifteen (15) days of receiving the Notice of Dispute, the Responding Party shall provide the Disputing Party with a written notice of each additional issue (if any) with respect to the dispute raised by the Notice of Dispute, a proposed means for resolving every issue in dispute, and support for such position (the "Dispute Response"). Thereafter, the Administrative Representatives of each Party, with direct knowledge of the animal control facility, shall meet to discuss the matter and attempt in good faith to reach a negotiated resolution of the dispute. If the Administrative Representatives do not resolve the dispute within thirty (30) days after receipt of the Dispute Response, or such other time period as the Parties may agree in writing to allow for discussions (the "Negotiation Period"), the dispute shall be submitted to the Mayor and Chairman for resolution. If the dispute is not resolved to the mutual satisfaction of the Parties within fifteen (15) Banking days from the submission of such disputes to the Mayor and Chairman, then either Party may provide written notice to the other Party declaring an impasse (the "Impasse Notice").
 - B. Mediation of the Dispute. No later than ten (10) days following the receipt of an Impasse Notice by the receiving Party, given by the delivering Party in accordance with the Notice provisions provided herein, the Parties shall identify and select a mutually agreeable meditator to assist the Parties in resolving any remaining issues identified in either the Dispute Notice or the Dispute response. A mediation session shall be conducted within thirty (3)) days following selection of the mediator.
 - C. <u>Legal Resolution of the Dispute</u>. If the Parties do not resolve the dispute in such mediation session or do not mutually agree to continue with informal means to resolve the dispute, then either Party may initiate any appropriate legal action that may be available to it.

- D. <u>Expenses</u>. Each Party shall bear its own costs and half of the fees and expenses charged by the mediator and/or the mediation service conducted in accordance with this Agreement. All other costs and expenses associated with the resolution of any dispute shall be borne by the Party who incurred such cost or expense.
- E. <u>Effect of Dispute Resolution Procedures</u>. The initiation of the dispute resolution procedures under this Agreement shall not affect the Parties' respective obligations and rights under this IGA during the pendency of such procedures.
- 8. **ASSIGNMENT**. Neither Party shall assign this IGA at any time and from time to time without the prior written consent of the other Party.
- 9. **LAWS**. This IGA shall be governed and construed in accordance with the Constitution of the State of Georgia, specifically those provisions authorizing intergovernmental agreements for services and other laws of the State of Georgia.
- 10. **NON-WAIVER**. Failure of either Party to exercise any of its rights under this IGA at any time does not constitute a breach hereof and shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.
- 11. **MISCELLANEOUS**. Neither Party has the authority to enter into contracts or agreements on behalf of the other Party nor does this IGA create a partnership between the Parties.
- 12. **ENTIRE AGREEMENT**. This IGA contains the entire agreement of the Parties hereto and no representation, inducements, promise, or agreements or otherwise between the Parties, not embodied herein, shall be of any force or effect.

It is so passed, adopted, and agr	reed, this day of, 2022.
	CITY OF WARNER ROBINS
	By: Mayor LaRhonda W. Patrick, Mayor
	Attest: Mandy Stella, City Clerk
	HOUSTON COUNTY
	By: Tommy Stalnaker, Chairman
	Attest:

NV REIT OP, LP, representing property owner 2032 N. US341, LLC, has requested annexation into the City of Perry for a 4.046-acre property located at 2032 Sam Nunn Blvd. The property is currently zoned County R-AG (Agricultural Residential) and the proposed zoning upon annexation is Perry C-2 (General Commercial). The property is contiguous to the existing city limits of Perry and will reduce an existing unincorporated island. Surrounding properties are a mix of County and City R-AG, R-1, and R-3 zoning. Staff has noted that the requested C-2 may be an isolated zoning and that C-1 may be more appropriate.

Motion by _	, second by	and carried	to
concur non-co	ncur		
with a City o	f Perry annexation request for the prop	erty described as:	

Tax Parcel 000310 12A000 consisting of 4.046 acres located at 2032 Sam Nunn Blvd.



Where Georgia comes together.

Department of Community Development

May 13, 2022

Received

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, Georgia 31088

MAY 17 2022

CERTIFIED MAIL

Houston County Commissioners

Warner Robins, GA

Dear Commissioners,

Please be advised the City of Perry, Georgia, has received an application requesting annexation into the City of Perry for the property listed below:

Property is located at 2032 U.S. 341

Parcel # 000310 12A000 consisting of 4.046 acres

Legal description(s) attached.

Current zoning for the property within Houston County is RAG. The request is for annexation into the City of Perry with a zoning classification of C-2, General Commercial District.

Pursuant to O.C.G.A. § 36-66-4 a public hearing on zoning of the property to be annexed as noted above will be held at 6:00PM, July 5, 2022, at the Perry Events Center 1121 Macon Road, Perry. If the county has any objection under O.C.G.A. § 36-36-113, in accordance with the objection and resolution process, you must notify the City of Perry Community Development Department within thirty (30) calendar days of this notice.

Best Regards,

Bryan Wood, Director Community Development

Enclosures



Where Georgia comes together.

Application # ANMX .

Application for Annexation

Contact Community Development (478) 988-2720

Applicant/Owner Information

*Indicates	Required	Field

	*Applicant	*Property Owner
*Name	NV REIT OP,LP	2032 N US 341, LLC
*Title	Owner	Owner
*Address	230 West Monroe St, Suite 1920, Chicago, IL 60606	230 West Monroe St, Suite 1920, Chicago, IL 60606
*Phone	229-347-4507	229-347-4507
*Email	dmargeson@nvreit.com	dmargeson@nvreit.com

Property Information

*Street Address or Location	2032 US-341, Perry, GA 31069
*Tax Map #(s)	000310 12A000
*Legal Description	
A Provide a convert the deed of	as recorded in the County Courthouse or a mater and bounds described with the

A. Provide a copy of the deed as recorded in the County Courthouse, or a metes and bounds description of the land if a deed is not available;

B. Provide a survey plat of the property, tied to the Georgia Planes Coordinate System.

2AC 1217

Request

*Current County Zoning District	-6-1 N"	*Proposed City Zoning District	C-2
*Please describe the existing and p	roposed use of the prop	perty Note: A Site Plan and/or other	er information which fully
describes your proposal may benefi			

The current use of the property is a vet office, and the use will remain the same going forward. No change in use. We are asking for the property to be annexed into the city for municipal water and sewer supply

Instructions

- 1. The application and fee (made payable to the City of Perry) must be received by the Community Development Office no later than the date reflected on the attached schedule.
- 2. *Fees:
 - a. Residential \$140.00 plus \$16.25/acre (maximum \$1,700.00)
 - b. Planned Development \$160.00 plus \$16.25/acre (maximum \$3,000.00)
 - c. Commercial/Industrial \$245.00 plus \$22.65/acre (maximum \$3,170.00)
- 3. *The applicant/owner must respond to the 'standards' on page 2 of this application (The applicant bears the burden of proof to demonstrate that the application complies with these standards). See Sections 2-2 and 2-3.1 of the Land Management Ordinance for more information. You may include additional pages when addressing the standards.
- 4. The staff will review the application to verify that all required information has been submitted. The staff will contact the applicant with a list of any deficiencies which must be corrected prior to placing the application on the planning commission agenda.
- 5. Annexation applications require an informational hearing before the planning commission and a public hearing before City Council. Public notice sign(s) will be posted on the property at least 15 days prior to the scheduled hearing dates.
- 6. *The applicant must be present at the hearings to present the application and answer questions that may arise.
- 7. *Campaign Notice required by O.C.G.A. Section 36-67A-3: Within the past two years has the applicant made either campaign contributions and/or gifts totaling \$250.00 or more to a local government official? "Applicant" is defined as any person who applies for a rezoning action and any attorney or other person representing or acting on behalf of a person who applies for a rezoning action. Yes No X

If yes, please complete and submit a Disclosure Form available from the Community Development office.

Application for Annexation - Page 2

8. The applicant and property owner affirm that all information submitted with this application, including any/all supplemental information, is true and correct to the best of their knowledge and they have provided full disclosure of the relevant facts.

9. Signatures:

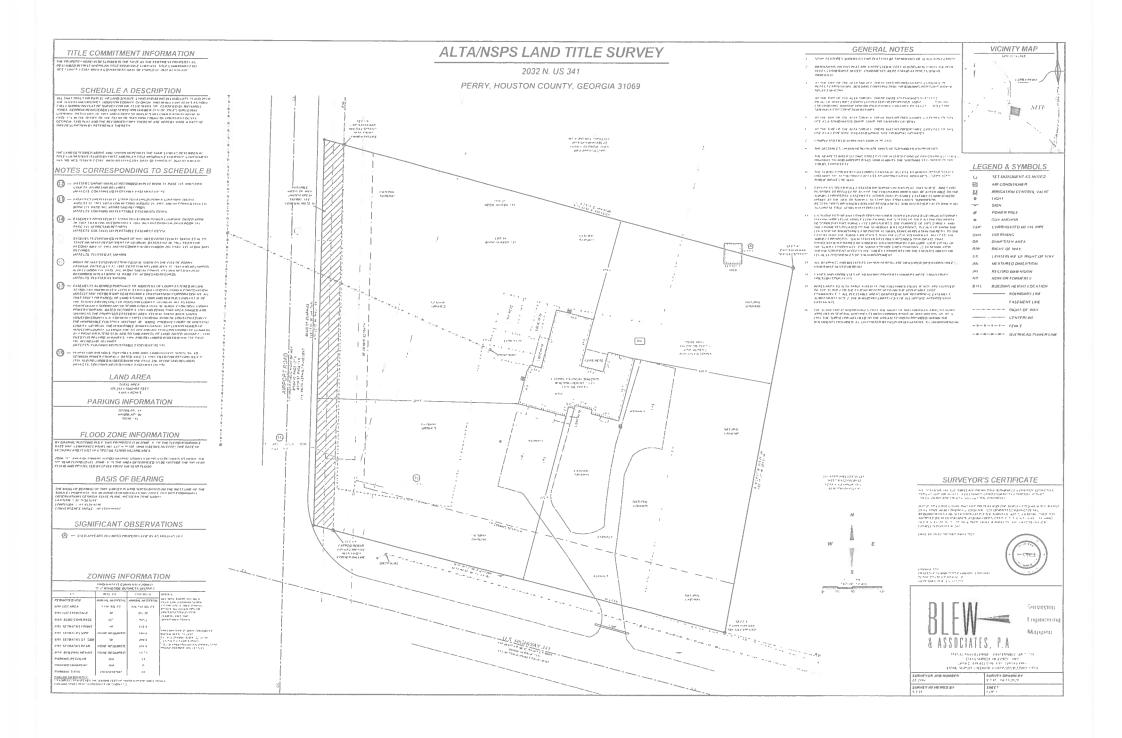
Applicant NV REIT OP, LP		Date 5/11/2022
Rroperty/Owner/Authorizad/Agent	Jared Olfvin	Date 5/11/2022

Standards for Granting a Zoning Classification

- 1. Are there covenants and restrictions pertaining to the property which would preclude the uses permitted in the proposed zoning district?
- Describe how uses permitted in the proposed zoning district are compatible with the uses and development of surrounding properties. Same Use, need municipal water and sewer
- 3. Describe why the proposed zoning district will not adversely impact the use of surrounding properties. Same use
- 4. Describe how the proposed zoning district is consistent with the Comprehensive Plan.

 Same use
- 5. Describe how the proposed zoning district will not cause an excessive burden upon existing public facilities and services. Same use
- 6. Describe any other existing or changing conditions affecting the use and development of the subject property which support approval of the requested zoning district.

Requesting to hook up to city water and sewer



[ABOVE SPACE RESERVED FOR RECORDING INFORMATION]

AFTER RECORDING, RETURN TO:

Winston & Strawn LLP 35 West Wacker Drive Chicago, IL 60601 Attention: Luke P. Haller

STATE OF COUNTY OF

QUITCLAIM DEED

THIS QUITCLAIM DEED (this "Deed") is made this /k day of April, 2022, by VET Brothers Properties, LLC, a Georgia limited liability company ("Grantor"), to 2032 N US 341, LLC, a Georgia limited liability company, whose post office address is 230 West Monroe Street, Suite 1920, Chicago, IL 60606 ("Grantee") (the terms Grantor and Grantee to include their respective heirs, successors and assigns where the context hereof requires or permits).

WITNESSETH:

The Grantor, for and in consideration of the sum of Ten and no/100 Dollars (\$10.00) and other valuable considerations, receipt which of is hereby acknowledged, hereby grants and conveys unto the Grantee without warranty, all of the Grantor's right, title and interest, if any, in that certain land, situated in Peach County, State of Georgia, further described as follows:

See Exhibit A attached hereto and incorporated herein by reference.

Together with all buildings and other improvements situated thereon or attached thereto and all tenements, hereditaments, improvements, appurtenances, rights, easements, licenses, benefits and rights-of-way appurtenant thereto.

This Deed is executed and delivered by the Grantor on a quitclaim basis and with no warranty of any kind or nature.

[SIGNATURE PAGE FOLLOWS]

This Deed is executed and delivered by the Grantor on a quitclaim basis and with no warranty of any kind or nature.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, Grantor has signed and sealed this Deed the day and year first above written.

Signed, sealed and delivered in the presence of:	VET Brothers Properties, LLC, a Georgia limited liability company
Unofficial Witness 50 00 NOTAPLE	Falra South
Blanck / Laure Blanck Notary Public	Name: Felix M. Smith
My Commission Expires: 5 18 250 BTY	Name: Benjamin B. Smith Its:
Unofficial Witness	
Notary Public My Commission Expires: (13-013-3035	
[NOTARIAL SEAL]	<u>:</u>
EXPIRES GEORGIA 03-03-2025	
WO ON COMM	

EXHIBIT A

LEGAL DESCRIPTION

ALL THAT TRACT OR PARCEL OF LAND SITUATE, LYING AND BEING IN LAND LOTS 19 AND 20 OF THE TENTH LAND DISTRICT, HOUSTON COUNTY, GEORGIA, AND BEING 4.046 ACRES AS MORE FULLY SHOWN ON PLAT OF SURVEY FOR DR. FELIX SMITH, SR., CERTIFIED BY RICHARD L. JONES, GEORGIA REGISTERED LAND SURVEYOR NUMBER 1591 OF JONES SURVEYING COMPANY, DATED MAY 19, 1993, AND A COPY OF WHICH IS RECORDED IN PLAT BOOK 34, PAGE 115, IN THE OFFICE OF THE CLERK OF SUPERIOR COURT OF HOUSTON COUNTY, GEORGIA, SAID PLAT AND THE RECORDED COPY THEREOF ARE HEREBY MADE A PART OF THIS DESCRIPTION BY REFERENCE THERETO.

Affidavit Regarding Property, Liens and Possession

TO:	First American Insura	ince Coi	npany (the "Title Company")
State o	of Illinois)	Se.
County	y of Cook)	SS.:
of Vet after b authori respect	mjamin B. Smith perso Brothers Properties, L eing duly swom acce ized representative of	nally kn LC, a Gording to the Con "Propert	ed authority, on this day personally appeared Felix M. Smith flown to me to be the

- 1. The affiant is an authorized signatory of the Company, has actual knowledge of the facts stated herein, and is fully authorized and qualified to make this statement.
- 2. That affiant has no actual knowledge that during the period of six (6) months immediately preceding the date of this affidavit, any work has been done and any materials have been furnished on behalf of the Company in connection with the erection, equipment, repair, protection or removal of any building or any structure on the Property or in connection with the improvement of the Property in any manner whatsoever that has not been fully paid for, that there are no outstanding contracts for the furnishing of any labor or material to the land or the improvements thereto, except for any work performed by or on behalf of the tenant listed on Exhibit B.
- 3. To the actual knowledge of affiant, the Company is not a party to any unrecorded tenancies, leases or other occupancies on the properties except as identified in the Commitment or listed on Exhibit B. Such unrecorded leases, tenancies or other occupancies contain no options to purchase or rights of first refusal that have not expired pursuant to the terms of such documents.
- 4. Affiant has no actual knowledge that any other person (except for tenancies as noted above) has actual possession of the property except as set forth herein or in the Commitment.
- 5. To the actual knowledge of the affiant, the Company is not a party to any unrecorded easement or any contract, option or right to purchase other than in the transaction for which this affidavit is given.
- 6. That this affidavit is made with the intention that the Title Company will rely upon it in its issuance of title policies on the premises described in attached Exhibit A.
- 7. The Company agrees to pay, discharge, satisfy or remove those defects, liens, encumbrances, adverse claims or other matters (the "<u>Title Exceptions</u>"), if any, first appearing in the public records or attaching to the Property from the date the public records in Houston County

are updated through as of the date of this Affidavit until the recordation of the mortgage, within fifteen (15) days following receipt of written notice from the Title Company of such items; provided, however, that the liabilities and obligations of the Company hereunder shall be limited to those matters arising from the acts or omissions of the Company.

- 8. To the actual knowledge of the affiant, there are not material violations of any current, enforceable covenants affecting the Property and the Company has received no notice from any third party claiming that there is a present violation of any such covenant.
- 9. In the event that any of the representations made herein prove to be incorrect for any reason, and a claim is made by a third party with respect thereto, the Company agrees to indemnify and hold harmless the Title Company from and against all actual loss, costs, damages, reasonable attorneys' fees and expenses of every kind and nature which the Title Company may suffer, expend or incur under, or by reason or in consequence of any of the Title Exceptions, or as a result of the assertion or enforcement or attempted assertion or enforcement thereof. Notwithstanding anything to the contrary contained herein, the Company shall not incur any liabilities or obligations hereunder with respect to any Title Exceptions arising after the earlier of: (i) the date on which the Title Company has recorded all documents, completed all necessary searches and issued such Policies, or (ii) thirty (30) days after the date hereof.

Dated: //ori/ 18, 2022.

[Remainder of Page Intentionally Left Blank; Signature Page Follows]

IN WITNESS WHEREOF, the Company has executed this Affidavit effective as of the date hereof.

COMPANY:

Signed, scaled and delivered in the presence of: Challe By Lot Association Story Unofficial Witness My Commission Expires: 5-18-303311111111111111111111111111111111	VET Brothers Properties, LLC. a Georgia limited liability company By Felix M. Smith By: Sm. Smith Its:
[NOTARIAL SEAL]	

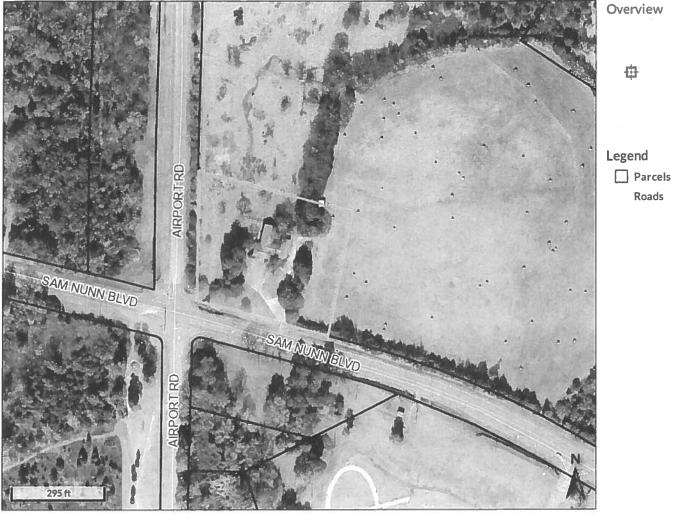
EXHIBIT A

<u>Property</u>	Commitment No.	Effective Date
2032 N US 341, Perry, Georgia 31069	NCS-1119416-7-CHI2	March 17, 2022

EXHIBIT B

Tenants

PetVet Care Cemers (Georgia), LLC a Delaware limited liability company



Parcel ID Class Code Taxing District County Acres

00031012A000 Commercial 4.05

Owner

VET BROTHERS PROPERTIES LLC 516 SPRING RUN CT LIZELLA, GA 31052

Physical Address Assessed Value **Land Value** Improvement Value Value \$123000 Accessory Value

2032 SAM NUNN BLVD Value \$208800 Value \$81000 Value \$4800

Last 2 Sales

Price Reason Qual Date 1/28/2019 04 4/17/2007 04

(Note: Not to be used on legal documents)

Date created: 5/16/2022 Last Data Uploaded: 5/16/2022 3:24:53 AM



PR.2032NUS341LLC

Request for annexation received - 5/17/2022 Agenda 6/7/2022 - 6/16/2022 30th Day

Request Received From: Perry

Applicant/Owner(s): NV REIT OP, LT / 2032 N US 341, LLC

Property Location: 2032 US 341, Perry, GA 31069

Parcel ID: 000310 12A00 (4.06 acres)

Zone Change: Currently County R-AG to City of Perry C-2, General Commercial District

Debra Presswood – No comments or concerns listed.

Tom Hall – Comments: The property is contiguous to the Perry city limits. Annexation of this

property will reduce an existing unincorporated island. The property is

surrounded by County RAG on the north and east lines of the property.

The property is bounded by R1/R3 zoning on the other side of Airport

Road on the west and the property is bounded by R1 on the other side

of Highway 341/Sam Nunn Blvd on the south. The requested zoning of

C2 may be an isolated zoning. A C1 type of zoning may be more

appropriate.

Concerns: Preserve any County utilities.

Chief Stoner - Comments: None

Concerns: None

Tim Andrews – Comments: No comment.

Concerns: No concern.

James Moore - Comments: I have no objections to the annexation/rezoning

Concerns: None listed

Sheriff Talton – No comments or concerns listed.

Alan Smith – No response.

Public Works – **Robbie Dunbar** – Not a current sanitation customer (Jordan).

Terry Dietsch – No comments or concerns listed.

Chad Foreman – No Comments or concerns listed.

Ronnie Heald – No comments or concerns listed.

Van Herrington – No comments or concerns listed.

Brian Jones – Property is not a current or future water customer. Does not create an island.

Allen Mason – No comments or concerns listed.

Travis McLendon – No comments or concerns listed.

Ken Robinson – Access would be GDOT (US 341) and City of Perry (Airport Road).

Jeff Smith – No comments or concerns listed.

Acting District Attorney Kendall is requesting to hire Tangela Rouse to fill the vacant receptionist/secretary position at the DA's office. Staff agrees that Ms. Rouse possesses the requisite qualifications and experience to qualify for the C-step.

Motion by,	second by	and carried	to
approve disapprove table authorize			

hiring Tangela Rouse for the vacant receptionist/secretary position in the District Attorney's office at a Grade 8-C effective June 8, 2022.



Houston County Personnel Department

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088 478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners

From: Kenneth Carter, Director of Personnel

Date: May 17, 2022

Re: District Attorney New Hire

Acting District Attorney William Kendall is requesting to hire Tangela Rouse to the vacant reception/secretary position in the District Attorney's Office. Ms. Rouse exceeds the requirements for this position and Mr. Kendall would like to hire her at grade 8-C. Based on Ms. Rouse's experience and her degree she does meet the qualifications for 8-C. If approved this request will be effective June 8, 2022. Please consider this request.

Ken Carter

From:

Tamaree Bishop <tbishop@houstonda.org>

Sent:

Monday, May 16, 2022 3:21 PM

To:

Ken Carter

Cc:

William Kendall; Joann Whatley; Grace Lee; Loren Smith

Subject:

Reception/Secretary position

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Afternoon,

We have completed all of our interviews and after consideration have decided to hire Tangela Rouse for the Reception/Secretary position at the Grade 8C pay rate of \$16.13 per hour. Her start date will be May 30, 2022. I will have her contact your office to make an appointment to do her onboarding paperwork within the next few days.

Please let me know if there is anything further I need to do. Thank you.

Respectfully,

Tamaree

Tamaree Bishop
Office Manager/Terminal Agency Coordinator
Houston County District Attorney's Office
201 N. Perry Parkway
Perry, GA 31069
478-218-4810
478-218-4838 Direct
tbishop@houstonda.org

This email may contain confidential information. It is intended only for the person to which it is addressed and should not be disseminated to others. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution, or duplication of this email is strictly prohibited. If you are not the intended recipient, please contact the sender and delete all received materials.

HOUSTON COUNTY APPLICATION FOR EMPLOYMENT

It is the policy of Houston County to select new employees and to promote current employees without regard to race, sex, religion, national origin, marital status or disability.

INSTRUCTIONS: You must answer all items on this application fully and accurately. The information that you give will be used in determining your qualifications and rating for employment. If an item does not apply to you, or if there is no information to be given, write the letters "N/A" for Not Applicable. PRINT IN INK OR TYPE. A resume may be attached BUT WILL NOT be accepted in lieu of this application. In order to be assured consideration for employment, your application must be received no later than the closing date of the vacancy announcement.

Position(s) Desired:	eranna eran eran eran eran eran eran era		Date:			
(1) Investigator (2) Secretary (3) Computer gorator4/28/2022						
Full Time Part	TimeTer	nporary	Salary Desired:			
PERSONAL DATA						
Name: Last First	Middle		Social Security	Number		
Address: No. & Street	Apt. No.	-	City, Sta	te. Zin		
Telephone Numbers:	Are you	_	es of 17 and 707			
Home Business:		1 Yes	□ No			
U. S. Citizen or Permanent VISA						
Yes No If no, give work perm	it number:					
Have you ever been convicted of a crime of traffic violation? (A conviction does not at you from employment consideration If yes, explain on a separate sheet.	atomatically exclude	Do you have Yes	a felative workir No If yes, give	ng for the county? e name(s) and relationship.		
Have you ever been employed by Houston County? Yes No If yes, give dates, location and job classification:						
Do you possess a valid motor vehicle Driver's License?						
EDUCATION		Highest Grade	Did You Typ	e Date Degree Obtained		
Name and Location	From Mo/Yr To Mo/Yr	Completed	Graduate Degr			
High School Remy High Sch	w 8196 5100	12th	Yes	5/2000		
College(s) (Other if Applicable)	1 1 20 1 1 202	0	Yes Asso	11/2000		
Graduate School						
MILITARY 1997 ISSUED				4E.		
Branch of U.S. Service	From Mo/Yr.	То	Mo/Yr	Rank		
Major Duties: (Explain on separate sheet)						
Honorable Discharge:	Yes	No	(If no, explain	on separate sheet)		
Camina Cabanta an amonial tanining (Evalui-	- an air-amila abaat)					

EMPLOYMENT HISTORY: Please provide a complete employment history, listing all positions held, including military, part-time, summer, and volunteer. It is most important that you provide exact dates of employment, exact title or position, and detailed description of duties. If you held more than one position with an employer, please treat each position separately. This information will help determine eligibility. If submitting a resume, complete all information except Job Duties. ☐ Yes ☐ No May we contact your present employer Were you ever discharged or asked to resign from any position? Yes No Address Name of Employer Name and Title of Supervisor Telephone Number Employment Dates (mo/yr) hrs/wk Starting: \$ 10.63 per hours its of malfunctioning Job Duties Present: \$17.00 per hour Position Title Reason for Leaving Address Name of Employer Name and Title of Supervisor Telephone Number Employment Dates (mo/yr) Salary hrs/wk Starting: \$ _____ per __ Present: \$ _____ per __ Job Duties Position Title Reason for Leaving Address Name of Employer Name and Title of Supervisor Telephone Number Employment Dates (mo/yr) Salary hrs/wk Starting: \$ _____ per _ Present: \$ _____ per __ Job Duties Position Title Reason for Leaving andmanned(eikter List three references (NOT minors, relatives or former employers) who have known you well during the past few years.

NO. YEARS
OCCUPATION PHONE NO. KNOWN CERTIFICATION AND AUTHORIZATION FOR RELEASE OF INFORMATION I CERTIFY that the information given by me in this application is true and complete to the best of my knowledge knowing that any false information, misrepresentation, or concealment of fact is sufficient grounds for my application to be rejected or, if employed, my employment terminated. I UNDERSTAND AND AGREE that all information furnished in this application may be verified by the County. I further understand that any offer of employment may be revoked in the event a drug test, given by the County discloses information on me which is considered disqualifying. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give the Houston County Government all information relative to my employment, education and character, and hereby release such individuals, organizations, and Houston County from any liability for any claim or damage which may result.

Tangela D. Rouse

SUMMARY OF QUALIFICATIONS

- Expert in Microsoft Office, with a focus on Excel
- Positive approach to the problems to deliver successful resolutions
- Logical thinking and problem solving
- Organizational Skills
- Business Management
- Leadership
- Volunteer with Judicial Citizen Review Program with Juvenile Court
- Acknowledges and resolves problems with little assistance
- Time Management skills
- Ability to maintain appropriate confidentiality and security of private or confidential information
- Ability to perform comfortably in a fast-paced environment
- Ability to meet deadlines and possess excellent organizational, Interpersonal, written and verbal communication skills.
- · Knowledge of legal terminology.

EDUCATION

Bachelor of Science Criminal Justice, University of Phoenix 2023

Associates of Arts in Criminal Justice, University of Phoenix, 2020

• Honors: cum laude (GPA: 3.6/4.0)

National Investigative Training Academy, Pre-Licensed Private Detective -70 hours

CERTIFICATIONS

Certified to perform Structured Analysis Family Evaluation Home Studies (SAFE) Completed 12 hours of training

PROFESSIONAL EXPERIENCE

FUSION COMMUNICATIONS

Macon, Georgia

Elite Repair Representative

February 2008 Present

- Tests circuits and components of malfunctioning telecommunications equipment to isolate sources of malfunctions, using test meters, circuit diagrams, polarity probes, and other hand tools.
- Tests repaired, newly installed, or updated equipment to ensure that it functions properly and conforms to specifications, using test equipment and observation.

- Analyzes test readings, computer printouts, and trouble reports to determine equipment repair needs and required repair methods.
- Works effectively with team members to ensure all problems and/or issues are handled professionally and accurately which ensures 100% customer satisfaction
- Communicates with bases, using telephones or two-way radios to receive instructions or technical advice, or to report equipment status.
- Participates in regulating the most proficient and cost-effective ways of achievement and mission crucial and mission crucial operations
- Complies with directives/communicates effectively and furthers organizational objectives
- Requests support from technical service centers when on-site procedures fail to solve installation or maintenance problems.
- Participates with other specialists in performing work associated with conducting special studies, program initiatives or projects
- Demonstrates positive support and works with employees, superiors and peers to establish and maintain our reputations as a quality organization

Middle Georgia Community Action Agency Warner Robins, Georgia

Family Service Worker

July 2020 September 2021

- Provided training and education to families in using available resources and obtaining services.
- Advocated for needed services in the community
- Collaborated with community agencies to ensure that families have accessibility to services that support their well-being.
- Informed families of Head Start services and promote parent engagement in all facets of the program.
- Assisted parents in the development of appropriate service plans, Family partnership agreement, Individual family service plan, Individual education plan.
- Collaborated with teachers, caregivers, and other center-based staff to provide seamless services to assist children and families.

COLISEUM MEDICAL CENTER

Macon, Georgia

Emergency Room Registrar

November 2018 June 2019

- Maintained compliance with EMTALA, DNV, HIPAA and all other hospital and government regulations applicable to the admissions settings.
- Verified insurance benefits for all plans associated with patient, confirming the correct payer and plan is entered into the patient accounting system.
- Maximized the efficiency and accuracy of the collection process by pursuing collections at the time of service in a customer service-oriented fashion.
- Assisted customers, responds to questions and requests from the public.

REFERENCES

Available upon request

Solicitor-General Amy Smith is requesting to hire Jennifer Noler to fill the vacant Legal Secretary position in her office. Staff agrees that Ms. Noler possesses the requisite qualifications and experience to qualify for the B-step.

Motion by,	second by	and carried	to
approve disapprove table authorize			

hiring Jennifer Noler for the vacant Legal Secretary position in the Solicitor-General's office at a Grade 13-B effective June 8, 2022.



Houston County Personnel Department

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088 478/542-2005 (Office) 478/542-2118 (Fax)

To:

County Commissioners

From:

Kenneth Carter, Director of Personnel

Date:

May 17, 2022

Re:

Solicitor New Hire

Amy Smith, Solicitor General is requesting to hire Jennifer Noler to the vacant Legal Secretary position in her office. Ms. Noler exceeds the requirements for this position and Ms. Smith would like to hire her at grade 13-B. Based on Ms. Noler's experience she does meet the qualifications for 13-B. If approved this request will be effective June 8, 2022. Please consider this request.

Amy E. Smith Solicitor-General asmith@houstoncountyga.org

Arthur Creque
Assistant Solicitor-General
acreque@houstoncountyga.org

Gina M. Stout Assistant Solicitor-General gstout@houstoncountyga.org

Office of the Solicitor-General Houston County 202 Carl Vinson Parkway Warner Robins, Georgia 31088

Gem Alexander Kathryn Meadows Victim Advocates

Jeffrey McCommon Investigator

Telephone: 478-542-2100 Facsimile: 478-542-2142

May 17, 2022

Mr. Ken Carter
Director, Personnel
Houston County Board of Commissioners
202 Carl Vinson Parkway
Warner Robins, GA 31088

Re: Open Legal Secretary Position; Jennifer Noler

Dear Mr. Carter:

Please accept this letter as a request to hire Jennifer Noler for the vacant Legal Assistant position.

Mrs. Noler has over 10 years' experience as an office administrator as well as clerical functions. She also possesses an Associate of Science, and continued courses in Business Administration. In accordance with the policy of the Board of Commissioners, she should be given credit for that work experience and education. For these reasons, I believe she is eligible to be paid at a Class 13 Step B, for \$18.86 per hour. I ask that she be approved at that rate of pay in accordance with the policy of the Board of Commissioners. I have attached a copy of Mrs. Noler's resume to this request.

Because this request has to be heard at the Commissioner's Meeting on June 7th, we ask that her hire/start date be June 8th, 2022.

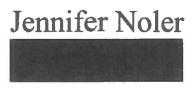
If you need any additional information, please do not hesitate to contact me. Thank you for your assistance.

Sincerely,

Amy E. Smith

Solicitor-General, Houston County

Sangedmith



Motivated individual with extensive experience in management, multi-lined phone systems, data entry, organization, problem solving, customer service, and patient care.

Education

Macon State College, Macon, GA Aug. 1999- Dec. 2003

- Graduated with an Associate of Science, Early Childhood Education in August of 2002
- Continued courses in Business Administration for the remainder of attendance
- Dean's List

Experience

Urology Specialists of Georgia/Surgery Center, Macon, GA June 2012-Present Surgery Center Scheduler

- Manage the surgery schedules of six surgeons
- Answer multi-lined phones; data entry
- Review patient charts for medical/surgical history and obtain clearances from patient's primary or other physicians when necessary
- Schedule pre-ops, lab work, and imaging needed for procedures
- Coordinate outside surgeons, representatives, and equipment
- Maintain patient confidentiality per HIPPA Law standards
- eClinicalWorks, HST, and NextGen software
- Notary Republic

Houston Family Health, Warner Robins, GA June 2010- March 2012

Front Office

- Managed patient appointments and referrals
- Answered multi-lined phones; data entry; checked in patients
- Maintained patient confidentiality per HIPPA Law standards
- Collected co-pays and account payments
- Verified insurance eligibility and benefits for patients
- Obtained prior authorizations for various radiological exams
- Allscripts software
- Notary Republic

Dr. S. Douglas Katz, Macon, GA Aug. 2009- June 2010 Receptionist

Maintained appointments for patients

- Answered multi-lined phones
- Data Entry; Dentrix software
- Filed charts and patient information

Oak Grove Academy, Alpharetta, GA July 2008- Aug. 2009 Lead Teacher

- Prepared lesson plans and field trips for the children
- Managed a classroom of twenty-five children
- Ensured the happiness of students
- Cleaned, organized, and set up the classroom
- CDL

Lowe's Home Improvement, Alpharetta, GA Dec. 2007-July 2008 Pricing Coordinator/ Head Cashier

- Managed the schedule of other cashiers
 - Customer Service; Answered multi-lined phones
 - Processed the sale of products
 - Received, processed, and changed all pricing labels

Kubias' Service Center, Warner Robins, GA Sept. 2004- Oct. 2007

Front Counter Manager/ Accounts Receivables

- Customer Service
- Processed the sale of products
- Maintained appointments for employer and customers
- Personal secretary for employer
- Data entry; Answered phones; Filed account and customer information
- Trained and evaluated new service writers
- Managed customer shuttle service and shuttle drivers

Limited, Inc., Macon/Centerville, GA Sept. 2001-Jan. 2004

Victoria's Secret Beauty- Store Co-Director 2003-2004

Victoria's Secret-Sales Associate 2001-2003

- Coached Associates on selling behaviors
- Established the customer's needs and ensured a pampering experience
- Achieved merchandise flow in the stock room and on the sales floor
- Collected, processed, and filed data
- Ensured sanitation
- Contacted customers on upcoming events and new arrivals
- Top Sales Associate from 11/01 to 12/02 in a store of twelve associates
- Top Credit Card Associate from 10/01 to 01/03 in a store of twelve associates

Houston County Board Of Education, Perry, GA Aug. 1997-June 2003 Matt Arthur Elementary- After School Program Teacher 1999-2003 Perdue Elementary- After School Program Student Assistant 1997-1999

- Prepared lesson plans for the children
- Managed a classroom of twenty-five children
- Ensured the quality of the program
- Collected and recorded tuition money
- Prepared financial receipts for the parents
- Ensured cleanliness at the end of the work day

References available upon request.

Roads Superintendent Travis McLendon is requesting to hire Kevin Youngblood to fill the vacant Equipment Operator position in the Roads & Bridges Department. Staff agrees that Mr. Youngblood possesses the requisite qualifications and experience to qualify for the E-step.

Motion by,	second by	and carried	to
approve disapprove table authorize			

hiring Kevin Youngblood for the vacant Equipment Operator position in the Road & Bridges Department at a Grade 10-E effective June 8, 2022.



Houston County Personnel Department

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088 478/542-2005 (Office) 478/542-2118 (Fax)

To:

County Commissioners

From:

Kenneth Carter, Director of Personnel

Date:

May 17, 2022

Re:

New Hire Equipment Operator

Travis McLendon is requesting to hire Kevin Youngblood to the vacant equipment operator/dump truck driver position in Roads and Bridges Department. Mr. Fountain has over 10 years operating heavy vehicles and he does have a CDL class A license. Based on that experience, Mr. McLendon would like to hire at Grade 10 step E or \$39,208.00. He does exceed the qualifications to start at the E step. If approved this request will be effective June 8, 2022. Please consider this request.

HOUSTON COUNTY APPLICATION FOR EMPLOYMENT

It is the policy of Houston County to select new employees and to promote current employees without regard to race, sex, religion, national origin, marital status or disability.

INSTRUCTIONS: You must answer all items on this application fully and accurately. The information that you give will be used in determining your qualifications and rating for employment. If an item does not apply to you, or if there is no information to be given, write the letters "N/A" for Not Applicable. PRINT IN INK OR TYPE. A resume may be attached BUT WILL NOT be accepted in lieu of this application. In order to be assured consideration for employment, your application must be received no later than the closing date of the vacancy announcement.

D. W. (AD. L. I.	4.3.7.3		l D	4	
Position(s) Desired:	truck	~ / / ,	Da	_	2400
(1) Land field (2) Orio	er (3) C	rvailable	e (5-29-	2022
Full Time Part T	ime	Temporary	Salary Desir	ed: # 16	,00 perhr
PERSONAL DATA			•		
Name: Last First	Middle		Social Secur	ity Number	
Address: No. & Street ,	Apt. No.	Δ.	City,	State, Zip	
Telephone Numbers:	Are y	ou between the a	ges of 17 and	70?	
Home Business:		V Yes	□ No		
U. S. Citizen or Permanent VISA					
Yes No If no, give work permit	number:		N		
Have you ever been convicted of a crime oth traffic violation? (A conviction does not aut you from employment consideration You If yes, explain on a separate sheet.	er than a minor omatically exclude is 12 No	Do you have	a relative wor No If yes, a	king for the c give name(s)	ounty? and relationship.
Have you ever been employed by Houston C classification:	ounty? Yes	No If yes, g	ive dates, loca	ition and job	-
Do you possess a valid motor vehicle Driver	's License? Yes	☐ No Clas	Am	Lic No.	
Edinary Adultion Section 1		h e	n sitti yero Historia	100 m	
Name and Location	From Mo/Yr To Mo	Highest Grade o/Yr Completed		Typc ! Degree Major	Oate Degree Obtained or To Be Obtained
High School Perry High	8-90 6-9	73 12	Yes		
College(s)					
(Other if Applicable)					
Graduate School					
MILITARY				4-	li de la companya de
Branch of U.S. Service	From Mo/Yr	To	Mo/Yr.	Rank	
Major Duties: (Explain on separate sheet)					
Honorable Discharge:	Yes	No	(If no, expla	in on separate	e sheet)
Service Schools or special training (Explain	-				
Do you have a Reserve Obligation?	Yes	No (If yes, p	ease describe)		
				<u> </u>	

Were you ever discharged or asked to resign from any position? No No ☐ Yes May we contact your present employer Yes No (Regin with your present or most recent amployer) Name of Employer Kewins Lawn Service Telephone Number Employment Dates (mo/yr) Starting: \$____ from Jan 101 Present: \$ Position Title Reason for Leaving Name of Employer Name and Title of Supervisor Telephone Number Employment Dates (mo/yr) Starting: \$ Job Duties Installer of Cabinets Position Title Reason for Leaving Name of Employer Telephone Number Employment Dates (mo/yr) 70 hrs/wk Starting: \$ Job Duties Unload and Drive 18 wheeler Position Title Reason for Leaving List three references (NOT minors, relatives or former employers) who have known you well during the past few years.

NO YEARS
NO YEARS
KNOWN CERTIFICATION AND AUTHORIZATION FOR RELEASE OF INFORMATION I CERTIFY that the information given by me in this application is true and complete to the best of my knowledge knowing that any false information, misrepresentation, or concealment of fact is sufficient grounds for my application to be rejected or, if employed, my employment terminated. I UNDERSTAND AND AGREE that all information furnished in this application may be verified by the County. I further understand that any offer of employment may be revoked in the event a drug test, given by the County discloses information on me which is considered disqualifying. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give the Houston County Government all information relative to my employment, education and character, and hereby release such individuals, organizations, and Houston County from any liability for any claim or damage which may result. 3-29-2012 Date Signature HR0002FB

EMPLOYMENT HISTORY: Please provide a complete employment history, listing all positions held, including military, part-time, summer, and volunteer. It is most important that you provide exact dates of employment, exact title or position, and detailed description of duties. If you held more than one position with an employer, please treat each position separately.

This information will help determine eligibility. If submitting a resume, complete all information except Job Duties.

KEVIN YOUNGBLOOD



PROFESSIONAL EXPERIENCE

Owner/Operator (Supervisory)
Kevin's Lawn Service
40+ Hours worked per week

01/2021 - present Kathleen, GA

- Manage lawn services by ordering supplies, planning daily activities, servicing equipment, staffing, scheduling installations, monitoring budget and inventory while ensuring a safe and efficient working environment.
- Supervise the operations perform onsite along with planning, directing and overseeing work to ensure the grounds are properly cared for and meets customer requirements.
- Schedule client appointments, employee work hours and landscaping projects in addition to arranging business-related travel accommodations for team.
- Execute landscaping duties such as mowing the lawns, decorating garden, mulching, aerating, weeding, edging, removing thatch, trimming, cultivating, gathering litter, removing debris and pruning bushes/trees to maintain a manicured look.
- Monitor supplies to determine inventory level, forecast supply requirements, place orders and/or verify receipt of supplies delivered.
- Maintain lawn care equipment and tools by adjusting drive belts, assembling brushing, wiping blades, greasing and lubricating powered equipment and replacing filters, flow control valves and motor brushes and scheduling repairs when necessary.
- Design installation projects for rock gardens, ponds, decks, drainage systems, irrigation systems, retaining walls, fences, planters and/or playground equipment and interprets landscaping plans that defines where to lay sod, sow grass or plant flowers.
- Operate powered equipment such as mowers, tractors, twin-axle vehicles, snow blowers, chain-saws, electric clippers, sod cutters, blower and pruning saws to complete landscaping or installation projects.
- Utilize hand tools such as shovels, rakes, pruning saws, saws, hedge and brush trimmers, and axes to trim, pick or clean flower beds.

Over the Road Driver (Non-Supervisory)
Frito Lay Incorporated
40+ Hours worked per week

07/2005 - 07/2016 Kathleen, GA

 Managed the logistical operations of freight by coordinating transportation arrangements with domestic partners to transport finished goods and raw materials over land to and from manufacturing plants or retail and distribution centers.

- Inspected 18-wheeler truck for mechanical/safety issues, reported defects, accidents or violations in addition to replacing oil, filling gas tank or performing general motor vehicle maintenance as needed for safety, accomplishing more 720 trips annually.
- Secured, arranged and balanced cargo, maneuvered truck into loading/unloading
 positions, verified delivery instructions and organized shipment according to traffic
 laws to ensure safe unloading and delivery at destination.
- Operated the computer to maintain a detailed log of working hours, rest periods and kilometers spent driving and retain fuel/toll receipts and to document Input "macros" into the automated system for each stage of the loading and unloading process.
- Planned routes and coordinated delivery schedules with dispatchers while complying
 with truck driving rules and regulations regarding size, weight, route designations,
 parking and break periods as well as with company policies and procedures
- Researched shipments to verify damages, shortages and/or misdirected items and resolved any discrepancies with shipping, invoices, packing slips and receiver reports in addition to tracking tax-deductible expenses and recording mileage.
- Demonstrated the ability to multitask in a high-pressure environment including performing tasks such as managing fares, navigating during heavy traffic and maintaining customer satisfaction.

Yard Hostler (Non-Supervisory)
Frito Lay Incorporated
40+ Hours worked per week

07/2001 - 07/2005 Kathleen, GA

- Supervised trailer activities from the yard gate to the dock to assure shipments and their containers are properly accounted for and secure in addition to inspecting vehicles to discern/report potential maintenance requirements.
- Operated heavy machinery and vehicles to transport full and empty containers in and out of the dockyards, while ensuring large containers and cars are positioned in line with scheduled shipments and trailers/trucks are clean and functioning properly.
- Trained and mentored new yard drivers/spotters on maintaining order, communication, and safety in the yard and maneuvering vehicles/containers between areas of the facility while ensuring compliance with all company policies and OSHA regulations.
- Collaborated daily with logistics coordinator/dispatcher via computer or CB radio to communicate unforeseen circumstances or delays that may arise while on route along with utilizing advanced driving techniques to better improve time management.
- Demonstrated job knowledge by cleaning/refueling designated vehicles, transporting materials to weighing platform, sanitizing containers, stowing equipment away after each use and assisting with directing vehicular movements, when necessary.
- Conducted risk analysis techniques to identify potentially hazardous conditions, exposure or practices and developed control measures that included training team weekly on risk management practices and safety.

Warehouse Technician (Non-Supervisory)
Frito Lay Incorporated
40+ Hours worked per week

03/1996 - 07/2001 Kathleen, GA

- Managed the end-processing of customer orders by operating 3-10K forklift, scissorlift and material handling equipment such as the hand truck, dollies and stock selector to load, unload, stack and transport heavy or bulky items to and from the freight truck,
- Operated the computer to order, receive, organize and export warehouse deliveries and monitored inventory by scanning approved supplies/ equipment received in addition to processing requests, packing boxes and transporting packages to the shipping area.
- Maintained warehouse equipment operational functions by repairing/replacing damaged parts, adjusting drive belts, assembling, wiping blades, greasing, lubricating and replacing filters, flow control valves and motor brushes.
- Evaluated production data to identify operational inefficiencies which include recommending corrective actions to leadership that results to cost savings, improved quality control and operating efficiency.
- Loaded, unloaded, stored and staged material in designated locations, inspected
 quality conditions, coordinated special handling requirements for hazardous materials
 and transported throughout warehouse while ensuring secured pallets and protection
 from exposed elements.
- Monitored facility work practices, evaluated worksite for potential foreign contamination, inspected equipment for cleanliness and proper working condition prior to start up and recorded findings while addressing any deficiencies noticed.
- Surveyed the conditions of facilities, storage rooms and warehouse, advising management of all safety matters that would potentially stop production and recommended effective courses of action.

Receiving Technician (Non-Supervisory)
Frito Lay Incorporated
40+ Hours worked per week

05/1995 - 03/1996 Kathleen, GA

- Managed the end-processing of customer orders by scanning and removing boxes from conveyor systems, then stacking into groups within the storage areas or cages according to commodity, size and shape.
- Received, unloaded and processed incoming shipment of various supplies, raw materials, and equipment in addition to inspecting product quality conditions for damage, flaws, irregularities physical condition and serviceability.
- Read and interpreted work orders in efforts to effectively manage shipping schedules while performing duties such as stock selection, stow, location survey, physical inventory, material handling and material examining, identification and packaging.
- Coordinated incoming and outgoing shipments while providing oversight in the areas
 of supply, transportation, property accountability, physical receipt, inspections,
 custody transfers, storage maintenance and shipping.

- Oversaw the handling and physical movement of freight by assembling shipments, inspecting containers, comparing accompanying documentation against container or packing labels and reporting overage, shortage, misdirected, or damaged products.
- Investigated and resolved inventory imbalances by conducting physical inventory counts, applying storage adjustments and reviewing shipping documents, freight bills and other documentation to move, store, track and direct the movement of materials.
- Operated equipment such as the warehouse tractor, hand truck, dollies, cherry pickers, pallet jacks and forklift with a lifting capacity of up to 15,000 pounds to transport heavy or bulky items to and from the truck trailer to conveyances.
- Processed all assigned orders for shipment by boxing, wrapping and packing product according to relevant company procedures and rotating inventories within the warehouse to assure timely and efficient distribution of products.

VOLUNTEER PROFESSIONAL EXPERIENCE

Painter (Non-Supervisory)
M&J Body Shop
20+ Hours worked per week

01/2012 - present Kathleen, GA

- Operate body shop equipment to removes rust from metal, and grease/dirt from work surface, then filling cavities and dents with putty to attain smooth surface in addition to masking and protecting parts that are not to be painted or coated.
- Apply prime, intermediate and final coats of semi-gloss, gloss and other paint, lacquer, enamel, varnish and shellac to auto parts and inspect painted units for quality of workmanship, noting any runs, sags and unpainted areas.
- Mix, thin, blend, match, tint, and tone coating materials using guidelines set by the manufacturer to achieve desired results while following the proper application and disposal of all coatings and hazardous materials.
- Prep parts for masking and priming surfaces to prevent corrosion development in addition to conditioning, sealing and applying rustproof compound to auto parts
- Sand and even out dents/scars to assure a smooth leveled surface using sanders, scrapers, sandpapers, hand tools, wire brushes, and paint remover.

LICENSES AND CERTIFICATIONS

Forklift Certification (Stand-up and sit down)
Over the Road Truck Driver Certification

EDUCATION

Perry High School, Perry, GA Diploma

May 1993

Roads Superintendent Travis McLendon is requesting to hire William Wood to fill the vacant Mechanic position in the Roads & Bridges Department. Staff agrees that Mr. Wood possesses the requisite qualifications and experience to qualify for the C-step.

Motion by,	second by	and carried	to
approve disapprove table authorize			

hiring William Wood for the vacant Mechanic position in the Roads & Bridges Department at a Grade 13-C effective June 8, 2022.



Houston County Personnel Department

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088 478/542-2005 (Office) 478/542-2118 (Fax)

To:

County Commissioners

From:

Kenneth Carter, Director of Personnel

Date:

May 23, 2022

Re:

New Hire Mechanic

Travis McLendon is requesting to hire William Wood to the vacant mechanic's position in Roads and Bridges Department. Mr. Wood has over 5 years servicing and maintaining large vehicles and equipment and he does have a CDL class A license. Based on that experience, Mr. McLendon would like to hire at Grade 13 step C. He does exceed the qualifications to start at the C step. If approved this request will be effective June 8, 2022. Please consider this request.

HOUSTON COUNTY APPLICATION FOR EMPLOYMENT

It is the policy of Houston County to select new employees and to promote current employees without regard to race, sex, religion, national origin, marital status or disability.

INSTRUCTIONS: You must answer all items on this application fully and accurately. The information that you give will be used in determining your qualifications and rating for employment. If an item does not apply to you, or if there is no information to be given, write the letters "N/A" for Not Applicable. PRINT IN INK OR TYPE. A resume may be attached BUT WILL NOT be accepted in lieu of this application. In order to be assured consideration for employment your application must be received no later than the closing date of the vacancy announcement.

Position(s) Des	ired:	Visconia - Alaysia					Date: 5.16.	2022
(1) Mecha	nic	(2)		(3)				
Full Ti	me	Part 1	ime	Temp	огагу	Salary D	esired: 18.3	5/hr
ju js jy il						* * * * * * * * * * * * * * * * * * *	d t	
Name:	Jood Jr	William.	Charles Charles	dle		Social S	wurity Number	
Address:	No	. & Street	Apt.	No.		С	ity, State, Zip	
Telephone Nun Home:		Business:		Are you be	tween the a	-	ind 70?	
U. S. Cilizen or Yes		VISA give work permi	t number:					
traffic violation you from emplo If yes, explain o	? (A convi- syment cons on a separate	ted of a crime of ction does not au sideration \(\begin{array}{cccccccccccccccccccccccccccccccccccc	tomatically ex	clude [Yes 🗷	No Ify) and relationship
Have you ever leassification:	been emplo	yed by Houston	County? 🗍 \	es 🔽 🗅	lo If yes, g	ive dates,	location and joi)
Do you possess	a valid mo	tor vehicle Drive	r's License?	Yes [No Clas	A_	Lic No.	
5 11 (# . (4.6)	V eri	2000 NV						
	Nai	ne and Location	From Mo/Yr	To Mo/Vr	Highest Grade Completed	Did You Graduat		Oate Degree Obtained
High School	1926 G	de Highschool New St. WA. GA	08/11	05/15	12*	yes	Diploma	5-23-2015
College(s)	Oconse	Fall Line Tech potes Ad. Sandor	· 06/15'	08/16		yes	Diploma	8.3.2016
(Other if Applicable)	Central	GA Tech. In Walker Dr.	01/17'	03/17	**	yes	Diploma	3.2.2017
Graduate School								
COMMERCIAL STATES			a mere and there was a series					
Branch of U.S. S			-		ATo	Mo/Yr	NA Ran	k MA
		separate sheet)				487	T. L.	- A T X
Honorable Disc		training (Explain		N/A			xplain on separa	ue sheet)
	-	triuming (Exprair ligation? <u> </u>	•				ibe) w/k	
					4 J 11 11 11 11 11 11 11 11 11 11 11 11 1		y a manufacture first shallow	Track to demand on the Paris

part-time, summer, and volunteer. It is most important that you provide exact dates of employment, exact title or position, and detailed description of duties. If you held more than one position with an employer, please treat each position separately. This information will help determine eligibility. If submitting a resume, complete all information except Job Duties. Were you ever discharged or asked to resign from any position?

Yes No May we contact your present employer Been with mire passage of many revent employer). Name of Employer C and A Transportation, Inc. 2360 Spires Dr. Employment Dates (mo/yr) Name and Title of Supervisor Telephone Number Salary_ hrs/wk Audrey Tidwell /CEO 478.784.8652 / 2017 from 09. Starting: \$ 16.00 per hr Job Duties Maintain and Service fleet of Present: \$ 18.23 per hv semi trucks and trailers. Enter and Position Title Shop Man Keep up with work orders and scheduled preventative maintenance. Reason for Leaving AA Name of Employer N Address Employment Dates (mo/yr) Name and Title of Supervisor Telephone Number Salary_ Starting: \$_____ per_ Present: \$ Job Duties Position Title Reason for Leaving Name of Employer N/A Address Employment Dates (mo/yr) Name and Title of Supervisor Telephone Number Salary ___ Starting: \$_____ per_ Present: \$ Job Duties Position Title Reason for Leaving List three references (NOT minors, relatives or former employers) who have known you well during the past few years NAME **ADDRESS** PHONE NO. Brenda Hicks Sherman Minchew Austin Callaway CERTIFICATION AND AUTHORIZATION FOR RELEASE OF INFORMATION I CERTIFY that the information given by me in this application is true and complete to the best of my knowledge knowing that any false information, misrepresentation, or concealment of fact is sufficient grounds for my application to be rejected

EMPLOYMENT HISTORY: Please provide a complete employment history, listing all positions held, including military,

or, if employed, my employment terminated.

I UNDERSTAND AND AGREE that all information furnished in this application may be verified by the County. I further understand that any offer of employment may be revoked in the event a drug test, given by the County discloses information on me which is considered disqualifying. I hereby authorize all individuals and organizations named or referred to in this application and any law enforcement organization to give the Houston County Government all information relative to my employment, education and character, and hereby release such individuals, organizations, and Houston County from any liability for any claim or damage which may result.

Currently the County pays six employees of the Extension Office through payroll. The University of Georgia has offered to contract these employees to be paid by one monthly invoice instead of through our payroll system. Every other County in our district already takes advantage of this and staff recommends that we do the same beginning with the new fiscal year. This will simplify our arrangement and we will no longer have to be responsible for withholding on these employees for FICA and the state retirement system.

Motion by,	second by	and carried	to
approve disapprove table authorize			

entering into an agreement with the Georgia Board of Regents of The University of Georgia on behalf of the Cooperative Extension Service for salary, retirement, SS/Med cost for six County Extension employees for the period of July 1, 2022 through June 30, 2023.



Houston County Personnel Department

Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088 478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners

From: Kenneth Carter, Director of Personnel

Date: May 20, 2022

Re: Cooperative Extension Contract

The University of Georgia has offered to contract the extension service employees to be paid by monthly invoice instead of the County's portion being paid through payroll. By direct invoice this will allow the pay and other personnel services to be paid directly from UGA and not split with Houston County. Additionally, it will allow for a smoother transition when employees are hired, transferred, or resign. Houston County currently budgets this cost in personnel services line item so there is no cost increase for this contract.

Date: Friday, July 1, 2022 To: Andrea Scarrow **District Extension Director** From: **Houston County Board of Commissioners** Proposed County Contract - Houston County BOC Subject: The Houston County BOC wishes to begin a contract agreement between the Houston County Board of Commissioners and the Georgia Board of Regents of The University of Georgia on behalf of The University of Georgia Cooperative Extension Service. The contract is for salary, retirement, SS/Med cost for six County Extension Employees for the period of July 1, 2022 - June 30, 2023. The county requests a final invoice to be sent within 60 days of the contract end date. *** Please note there are signature lines on page 2 *** Date **District Extension Director** Date Associate Dean for Extension, CES, UGA

Southwest District Extension

15 RDC Road Tifton, GA 31794

Houston County Board of Commissioners

July 1, 2022 - June 30, 2023

	FY 23	
Salary		
Morgan Grizzle - ANR Agent	\$	19,554
Lakeshia Levi - FACS Agent	\$	5,267
Samantha Price- 4H Agent	\$	17,199
Michelle Fowler - CEPA 4H	\$	13,990
Christine Kelly - CEPA, Master Gardner	\$	7,121
Alison Walker - Administrative Assistant	\$	8,218
Total	\$	71,349
TRS (19.98%)		
Morgan Grizzle - ANR Agent	\$	3,907
Lakeshia Levi - FACS Agent	\$	1,052
Samantha Price- 4H Agent	\$	3,436
Michelle Fowler - CEPA 4H	\$	2,795
Alison Walker - Administrative Assistant	\$	1,642
Total	\$	12,833
FICA OASDI (6.2%)	É	1,212
Morgan Grizzle - ANR Agent	\$	327
Lakeshia Levi - FACS Agent	\$	1,066
Samantha Price- 4H Agent Michelle Fowler - CEPA 4H	\$	867
	\$	442
Christine Kelly - CEPA, Master Gardner Alison Walker - Administrative Assistant	\$	509
	\$	4,424
Total		7,724
FICA HI (1.45%)		
Morgan Grizzle - ANR Agent	\$	284
Lakeshia Levi - FACS Agent	\$	76
Samantha Price- 4H Agent	\$	249
Michelle Fowler - CEPA 4H	\$	203
Christine Kelly - CEPA, Master Gardner	\$	103
Alison Walker - Administrative Assistant	\$	119
Total	\$	1,035
Travel		
Lakeshia Levi - FACS Agent	\$	1,620
Samantha Price- 4H Agent	\$	2,520
Michelle Fowler - CEPA 4H	\$	2,520
Christine Kelly - CEPA, Master Gardner	\$	1,020
Total	\$	7,680
Total Salary and Fringe UGA will bill monthly for the actual expenses of t	\$	97,320

UGA will bill monthly for the actual expenses of the above. All other benefits will be charged to 11310 13200 17300001 112001.

Bill to the following name and address:	Contact:
Houston County Board of Commissioners	Name: Barry Holland
200 Carl Vinson Parkway	478-542-2115

Warner Robins, GA 31088

Approved by: Tommy Stalnaker

Contact:

bholland@housontcountyga.org

Houston County BOC		

Board Appointments (Central Georgia Joint Development Authority and DFCS Board)

Motion by	, second by	and carried	to
approve disapprove table authorize the reappointment of the	ne following:		
Central Georgia Joint l	Development Authority:		
Tommy Stalnaker	7/07/22 thru 7/06/26		
Neal Talton	7/07/22 thru 7/06/26		
Dan Perdue	7/07/22 thru 7/06/26		
DFCS Board :			
Thomas Philpot	7/01/22 thru 6/30/27		

Kanu Dodia, representing KKLN Properties, LLC, has requested annexation into the City of Warner Robins for properties together totaling 8.86 acres located at Dry Creek Court, south of the Buckhead Forest subdivision, also known as Tax Parcel 000760 025000. The property is currently zoned County R-1 Single-Family Residential and the proposed zoning upon annexation is Warner Robins R-2 Single-Family Residential. The property is contiguous to the existing city limits of Warner Robins and does not create an unincorporated island. Neighboring properties are a mix of County R-1 and City R-2 and R-3.

Public Works staff have noted that a City/County water purchase agreement to extend the existing 6-inch water main to the development will be necessary along with providing the proper engineering study to demonstrate adequate flows for both consumption and fire protection.

Motion by	, second by	and carried	to
concur non-concur table			

with a City of Warner Robins annexation request for the property described as:

Tax Parcel 000760 025000 consisting of 8.86 acres (shown as PT Parcel 9 on a plat of survey by Story, Clarke & Associates dated August 22, 2019 and recorded at Houston Superior Court, Plat Book 81, Page 47) located at Dry Creek Court, south of the Buckhead Forest subdivision.

CITY OF WARNER ROBINS

GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943 "A CITY OF CHARACTER"

May 9, 2022

Re:



Houston County Board of Commissioners 200 Carl Vinson Parkway

MAY 16 2022

MAYOR LaRhonda W. Patrick Warner Robins, GA 31088

Houston County Commissioners

Warner Robins, GA

MEMBERS OF COUNCIL

Post 1 Derek Mack Post 2 Charlie Bibb Post 3 Keith Lauritsen Post 4 Kevin Lashley Post 5 Clifford Holmes, Jr. Post 6 Larry Curtis, Jr.

Dear Commissioners:

[000760 025000]

CITY CLERK Mandy Stella

CITY ATTORNEY Julia Bowen Mize

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, et seq. (Article II or 100% Application Method). The owner of this property, who has filed a written request for annexation, is KKLN Properties, LLC. As required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". The present zoning is R-1 [Single Family Residential District] [County], and the proposed zoning and land use for this tract upon annexation is R-2[Single Family Residential District] [City], under the zoning ordinance of the City of Warner Robins.

Initiation of Annexation Pursuant to the 100% Application Method to the City

of Warner Robins -properties, together totaling 8.86 acres, located at Dry Creek

Court, south of the Buckhead Forest subdivision, also known as Tax Parcel No.,

Respectfully,

City of Warner Robins, Georgia

LaRhonda W. Patrick, Mayor For the Mayor and Council

Barry Holland, County Administrator cc: Julia Bowen Mize, City Attorney

700 WATSON BLVD • P.O. Box 8629 • WARNER ROBINS, GEORGIA 31095

APPLICATION
Property Owner(s) Name: KKLN Properties, LC Cellphone: 478-335-6117
Company Name (if applicable):Office Phone:
Property Owner(s) Address: Po Box 129 Kathleen, GA 3/047
Applicant's Name: KANU Dodia Cellphone: 478-335-6117
Company Name (if applicable):Office Phone:
Applicant's Address: 500 Estates Way Warner Robins, GA 31088
Property Information
PROPERTY OWNER IS REQUESTING THE ANNEXATION/REZONING PURSUANT TO OCGA§ 36-36-21, OF:
ADDRESS/LOCATION: Dry Creek Court
Tract#: Parcel#: Land Lot(s): 158 Land District#: 10 th County: 120 5 to 17 Tax Parcel#: 0007600.25 Total Acres: 8.86
County: huston Tax Parcel#: 0007600.25 Total Acres: 8.86
Survey Prepared by: Story & Clarke Dated 08/22/2:19 Recorded in Plat Book#: 81 Page#: 47
Recorded in Plat Book#: Page#:
Present Zoning: Requested Zoning:
The property owner makes application in order to: (Describe in "detail" the reason for annex/rezone): Annex erezone property to F-2 for development of a residential subdivision fro perty is contiguous to City of Warner Robins
Infrastructure Information:
Is sewer service available? Yes No Jurisdiction: Low College Of the College Of th
Is sewer service available? Yes No Jurisdiction: City of WE
Authorization: Upon receipt of the completed application package, the Community Development Department shall notify the Owner/Applicant of scheduled date, times, and locations of the public meetings/hearings. The Owner/Applicant or a representative must be present to answer any questions that may be asked. In the event that an application is not complete, the case may be delayed or postponed at the discretion of the department.
This form is to be executed under oath. I, KANU DOUNG, do solemnly swear and attest, subject to criminal penalties for false swearing, that the information provided in this Application for Public Hearing is true and correct and contains no misleading information.
This 20 day of APRIL 20 2.2 STAMP DATE RECEIVED:
Owner/Applicant Signature Masze Laticus
Print Name KANU L. DODIA

PO BOX 129 KATHLEEN, GA 31047

Mayor and Council of the City of Warner Robins, GA

Apr 29,2022

LETTER OF INTENT

Dear Mayor and Council,

KKLN Properties, LLC is requesting the City of Warner Robins annex the 8.86 acres of land, shown as PT Parcel 9 on the attached recorded plat. We are also requesting the zoning be changed to R-2.

This land is contiguous to property we own on the northern border, that is in the City of Warner Robins and is zoned R-3 (Buckhead Forest). It is also contiguous to the Hawthorne Subdivision which is in the City of Warner Robins and zoned R-2. The other sides of the property are not in the city and have a R-1 zoning in Houston County.

Sewer is available from the City of Warner Robins and Houston County has water adjacent to the property.

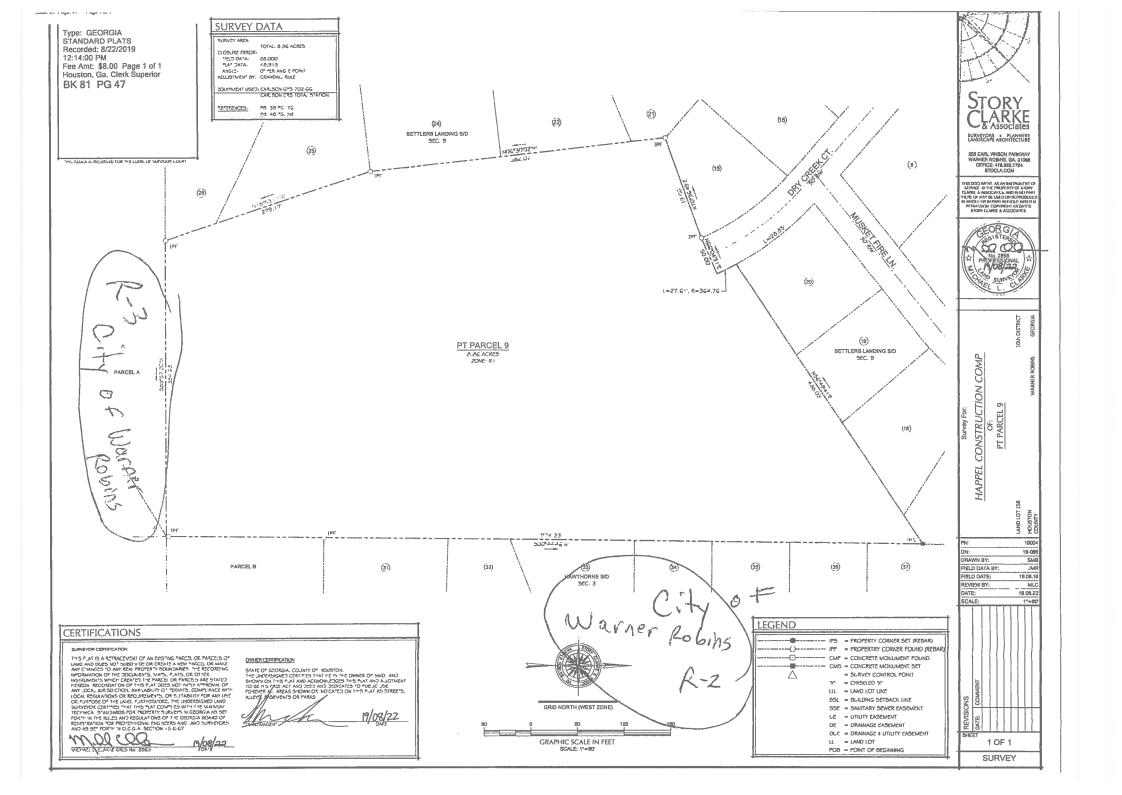
Your cooperation and support in this annexation and rezoning would be greatly appreciated. If you have any questions, please feel free to contact me at 478-808-3299

Sincerely,

Kevin C. Bowen

16-02

Manager, KKLN Properties, LLC



QPublic.net™ City of Warner Robins, GA



Residential

8.86

Parcel ID 000760 025000
Sec/Twp/Rng n/a
Property Address FEAGIN MILL RD

Brief Tax Description PT PARCEL 9 8.86 ACRES 159/10TH (Note: Not to be used on legal documents)

Class

Acreage

Owner Address KKLN PROPERTIES LLC 1492 GA HWY 247 S KATHLEEN, GA 31047

Date created: 5/12/2022 Last Data Uploaded: 5/12/2022 7:03:58 AM

Developed by Schneider

WR-051622-KKLNProperties-FeaginMillRD

Request for annexation received 05/16/22 - Agenda 06/07/22 - 30th Day 06/15/22

Request Received From: Warner Robins

Applicant/Owner(s): Kanu Dodia/KKLN Properties, LLC

Property Location: DRY CREEK COURT

Parcel ID: 000760 025000 (8.86 acres)

Zone Change: Currently County R1 to City of Warner Robins R2

Debra Presswood – No comments or concerns listed.

Tom Hall - Comments: The property is contiguous to the Warner Robins city limits. The

property east and south of the subject property is in the unincorporated county and is zoned R-1. The property west of the subject property is

Warner Robins R-2 and a small portion of RAG in Warner Robins. The

property adjacent to the north line of the subject property is zoned

Warner Robins R-3. Annexation of this property does not create an

unincorporated island.

Concerns: Preserve any County utilities.

Chief Stoner - Comments: Property is contiguous through back yards only. This would be an

extension of an unincorporated neighborhood but with a different

zoning. All access to this property is through unincorporated

areas.

Concerns: Although this doesn't meet the legal description of an island it

does in the sense of travel routes. Having only one or two streets

in the neighborhood be in another jurisdiction creates the

possibility of confusion and delays in service.

Tim Andrews - Comments: No comments.

Concerns: No concerns.

James Moore – Comments: No objections to the annexation / rezoning request.

Concerns: No concerns listed.

Sheriff Talton – No comments or concerns listed.

Alan Smith – Comments: None

Concerns: None

Public Works

Robbie Dunbar – Comments: City of Warner Robins will need to execute a City/County water

purchase agreement to extend existing 6-inch water main into proposed development. Developers engineer will need to demonstrate the adequate flows for consumption and fire

protection will be met.

Concerns: City sanitation will be routing trucks through a large residential

area in the unincorporated part of the County to serve a small number of customers in the city. This remote area of city

annexation may create a jurisdictional service delivery issue for

public safety services and emergency management.

Terry Dietsch – No comments or concerns listed.

Chad Foreman – No comments or concerns listed.

Ronnie Heald – No comments or concerns listed.

Van Herrington – No comments or concerns listed.

Brian Jones - No comments or concerns listed.

Allen Mason – No comments or concerns listed.

Travis McLendon – No comments or concerns listed.

Ken Robinson – No comments or concerns listed.

Jeff Smith – No comments or concerns listed.

Wilmer Maldonado, representing 2110 Elberta Road, Inc., has requested annexation into the City of Warner Robins for properties together totaling 1.99 acres located at 2108 and 2110 Elberta Road, also known as Tax Parcels 00073B 029000 and 00073B 028000 respectively. The properties are currently zoned County R-1 Single-Family Residential and the proposed zoning upon annexation is Warner Robins R-3 General Residential. The property is contiguous to the existing city limits of Warner Robins and does not create an unincorporated island. Neighboring properties are a mix of County R-1 and City R-1.

Public Works staff have noted that we are in negotiations for right of way on these parcels due to the Elberta Road widening project currently underway. Also, that sewer service is on the opposite side of the road and all work performed within the right of way will have to be coordinated with the City of Warner Robins and the road contractor.

Moti	on by	, second by	and carried	to
	concur			
	non-concur			
	table			

with a City of Warner Robins annexation request for the properties described as:

Tax Parcel 00073B 029000 and 00073B 028000 together consisting of 1.99 acres (shown on a plat of survey by Waddle Surveying Co., Inc. dated February 13, 1967 and recorded at Houston Superior Court, Plat Book 11, Page 75) located at 2108 and 2110 Elberta Road.

CITY OF WARNER ROBINS

GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943 "A CITY OF CHARACTER"

May 9, 2022

Received

MAYOR LaRhonda W. Patrick Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, GA 31088

MAY **16** 2022

MEMBERS OF COUNCIL

Post 1 Derek Mack Post 2 Charlie Bibb Post 3 Keith Lauritsen Post 4 Kevin Lashley Post 5 Clifford Holmes, Jr. Post 6 Larry Curtis, Jr.

CITY CLERK Mandy Stella

CITY ATTORNEY Julia Bowen Mize

Houston County Commissioners

Initiation of Annexation Pursuant to the 100% Application Robinst & City of Warner Robins –properties, together totaling 1.99 acres, located at 2110 Elberta Road and 2108 Elberta Road, also known as Tax Parcel No., [00073B 028000] & [00073B 029000]

Dear Commissioners:

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, et seq. (Article II or 100% Application Method). The owner of this property, who has filed a written request for annexation, is 2110 Elberta Road. As required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". The present zoning is R-1[Single Family Residential District][County], and the proposed zoning and land use for this tract upon annexation is R-3[General Residential District][City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

Rhonda W. Patrick, Mayor For the Mayor and Council

Barry Holland, County Administrator cc: Julia Bowen Mize, City Attorney

Appropriet City of Warner Robins, GA



Commercial

0.29

Parcel ID

00073B 029000

Sec/Twp/Rng

Property Address 2108 ELBERTA RD A-C

District

County

Brief Tax Description

PTLOT 52 MASON S/D 149/5TH

(Note: Not to be used on legal documents)

Class

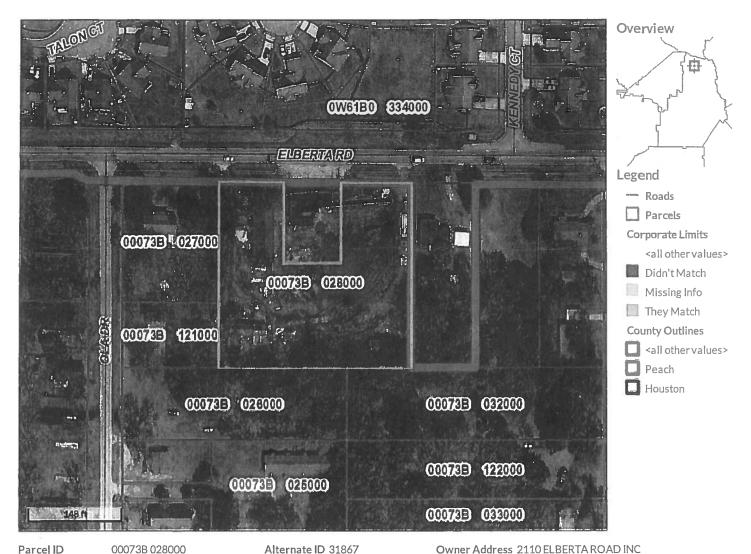
Acreage

Owner Address 2110 ELBERTA ROAD INC 2108 ELBERTA RD WARNER ROBINS, GA 31088

Date created: 5/12/2022 Last Data Uploaded: 5/12/2022 7:03:58 AM

Developed by Schneider

Appropriet City of Warner Robins, GA



Commercial

Parcel ID

00073B 028000

Sec/Twp/Rng

n/a

Property Address 2110 ELBERTA RD

District

County

Brief Tax Description

Acreage 1.7

Class

LOTS 51, 53 & PT 52 MASON S/D 149/5TH

(Note: Not to be used on legal documents)

Date created: 5/12/2022

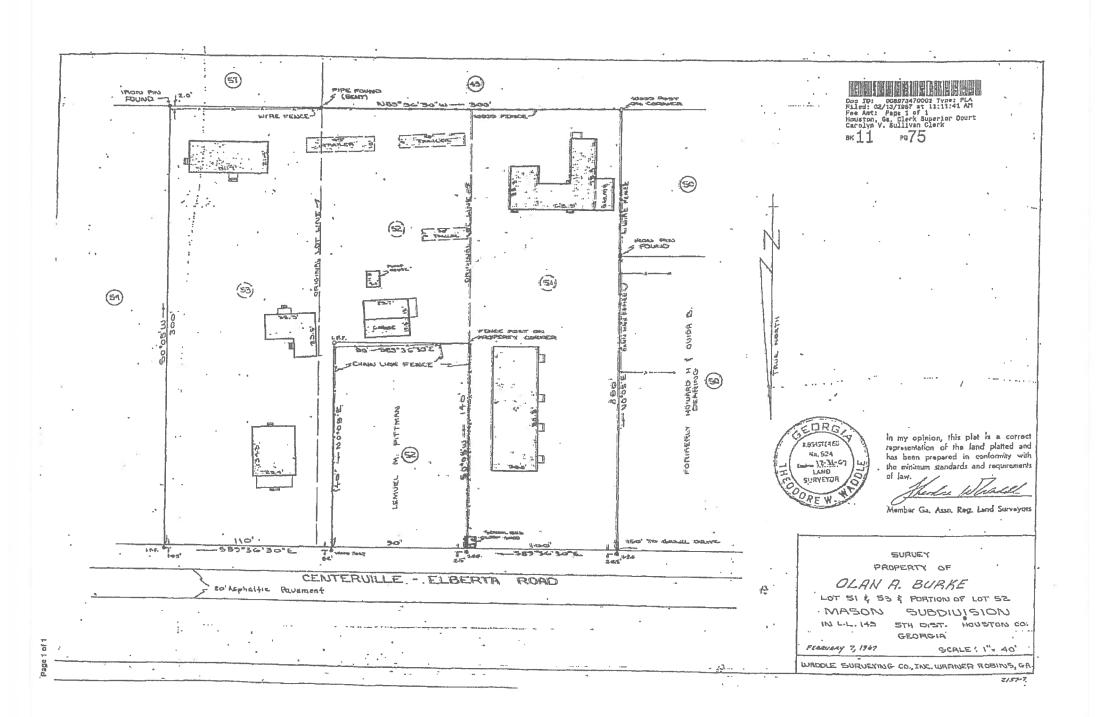
Last Data Uploaded: 5/12/2022 7:03:58 AM

Developed by Schneider

Owner Address 2110 ELBERTA ROAD INC 2108 ELBERTA RD

WARNER ROBINS, GA 31088

Property Owner(s) Name: 2110 Elberta Road Inc Cellphone: 478-919-4457
Company Name (if applicable): 2110 Elberta Road Incoffice Phone: 478-447-7642
Property Owner(s) Address: 2110 Elberta Road, Warner Robins, GA
31093 Applicant's Name: Wilmer Maldonado, CEO cellphone: 478-919-4457
Company Name (if applicable): 2110 E16eHa Road Inc Office Phone: 478-447-7642
Applicant's Address: 305 Green St., Warner Robins, GA
Property Information
PROPERTY OWNER IS REQUESTING THE ANNEXATION/REZONING PURSUANT TO OCGA 5 36-36-21, OF:
ADDRESS/LOCATION: 2110 Elberta/2108 Elberta Road
Tract#: Parcel#: Land Lot(s): 149 Land District#: 515
Tract#: Parcel#: Land Lot(s): 149 Land District#: 515 County: Houston Tax Parcel#: 000738 028000 Total Acres: 1,99
Survey Prepared by: Theo done Woodalle -1967 Dated 2/13/1967
Recorded in Plat Book#: 11 Page#: 75
Recorded in Plat Book#: 75 Present Zoning: R-1/C Requested Zoning: R-3
The property owner makes application in order to: (Describe in "detail" the reason for annex/rezone):
The property owner makes application in order to: (Describe in "detail" the reason for annex/rezone): Connect City Sewage / Litil Fies
Connect City Sewage / Whili ties Infrastructure Information: Is water available to this site? YesNo Jurisdiction: Centerville
Connect City Sewage / Whili ties Infrastructure Information: Is water available to this site? YesNo Jurisdiction: Centerville
Connect City Sewage / utilities Infrastructure Information:
Infrastructure Information: Is water available to this site? YesNo _Jurisdiction:
Infrastructure Information: Is water available to this site?
Infrastructure Information: Is water available to this site? YesNo _Jurisdiction:
Infrastructure Information: Is water available to this site? YesNo _ Jurisdiction:



WR-051622-2110ElbertaRdINC-2110&2108ElbertaRd

Request for annexation received 05/16/22 - Agenda 06/07/22 - 30th Day 06/15/22

Request Received From: Warner Robins

Applicant/Owner(s): Wilmer Maldonado/2110 Elberta Road, Inc.

Property Location: 2110 & 2108 Elberta Road

Parcel ID: 00073B 028000 and 00073B 029000 (total of 1.99 acres)

Zone Change: Currently County R1 to City of Warner Robins R3

Debra Presswood – No comments or concerns listed.

Tom Hall – Comments: The property is contiguous to the Warner Robins city limits. Annexation

does not create an unincorporated island. The zoning request is compatible with the property across Elberta Road which is in the City.

The property east of the subject property is in the City of Warner Robins

with a zoning of R-1. The property surrounding the subject property on

the south and west is R-1.

Concerns: Preserve any County utilities.

Chief Stoner – Comments: None

Concerns: None

Tim Andrews – Comments: No comments.

Concerns: No concerns.

James Moore – Comments: No objections to the annexation request.

Concerns: No concerns listed.

Sheriff Talton – No comments or concerns listed.

Alan Smith – Comments: None

Concerns: None

Public Works

Robbie Dunbar – Comments: Currently in negotiations for right-of-way to be acquired from this parcel for the widening of Elberta Rd. A cost-to-cure

appraisal has been ordered.

Concerns: Access to sewer is on opposite side of the road. Road is currently

under contract for widening with construction company. All work

withing the right-of-way must be coordinated with the City of

Warner Robins and the contractor.

Terry Dietsch – No comments or concerns listed.

Chad Foreman – No comments or concerns listed.

Ronnie Heald – No comments or concerns listed.

Van Herrington – No comments or concerns listed.

Brian Jones – No comments or concerns listed.

Allen Mason – No comments or concerns listed.

Travis McLendon – No comments or concerns listed.

Ken Robinson – No comments or concerns listed.

Jeff Smith – No comments or concerns listed.

The Sexton Family Properties, LLLP has requested annexation into the City of Warner Robins for properties together totaling 1.394 acres located at the southwest corner of Feagin Mill Road and Houston Lake Road, also known as Tax Parcels 000770 010000 and 000770 072000. The properties are currently zoned County C-2 General Commercial and the proposed zoning upon annexation is Warner Robins C-2 General Commercial. The property is contiguous to the existing city limits of Warner Robins and does not create an unincorporated island. The requested zoning is in keeping with the Comprehensive Land Plan.

Public Works staff have noted that both Feagin Mill Road and Houston Lake Road are under contract for improvement and access control will need to be coordinated with the contractor and the Houston County Engineering Department; the County should retain as a water customer; and access to sanitary sewer may require work within County right of way.

Moti	ion by	, second by	and carried	to
	concur			
	non-concur			
	table			

with a City of Warner Robins annexation request for the properties described as:

Tax Parcel 000770 010000 and 000770 072000 together consisting of 1.394 acres (shown on a plat of survey by Jones Surveying Company dated November 21, 1994 and recorded at Houston Superior Court, Plat Book 45, Page 163) located at the southwest corner of Feagin Mill Road and Houston Lake Road.

CITY OF WARNER ROBINS

GEORGIA'S INTERNATIONAL CITY - CHARTERED 1943 "A CITY OF CHARACTER"

May 9, 2022

Received

Houston County Board of Commissioners MAY 1 6 2022

MAYOR
LaRhonda W. Patrick

200 Carl Vinson Parkway
Warner Robins, GA 31088

MEMBERS OF COUNCIL

Warner Robins, GA 31088

Houston County Commissioners

Warner Robins, GA

Re: Initiation of Annexation Pursuant to the 100% Application Method to the City

Post 1
Derek Mack
Post 2
Charlie Bibb
Post 3
Keith Lauritsen
Post 4
Kevin Lashley
Post 5
Clifford Holmes, Jr.
Post 6
Larry Curtis, Jr.

Re: Initiation of Annexation Pursuant to the 100% Application Method to the City of Warner Robins –properties, together totaling 1.394 acres, located at the southwest corner of Feagin Mill Road and Houston Lake Road, also known as Tax Parcel No., [000770 010000] & [000770 072000]

CITY CLERK Mandy Stella Dear Commissioners:

CITY ATTORNEY
Julia Bowen Mize

Notice is hereby given, pursuant to O.C.G.A. §36-36-6, that the City of Warner Robins, Georgia, has accepted a petition for annexation, pursuant to O.C.G.A. §36-36-20, et seq. (Article II or 100% Application Method). The owner of this property, who has filed a written request for annexation, is Sexton Family Properties, LLLP. As required by law, a copy of the application showing the legal description is attached. A tax map showing the boundaries of the proposed annexed area is attached as Exhibit "A". The present zoning is C-2[General Commercial District][County], and the proposed zoning and land use for this tract upon annexation is C-2[General Commercial District][City], under the zoning ordinance of the City of Warner Robins.

Respectfully,

City of Warner Robins, Georgia

LaRhonda W. Patrick, Mayor For the Mayor and Council

cc: Barry Holland, County Administrator Julia Bowen Mize, City Attorney

Appropriet City of Warner Robins, GA



Parcel ID

000770 010000

Sec/Twp/Rng

Property Address FEAGIN MILL RD

District

County PARCELS A & B 1.088 ACRES 163/10TH

Brief Tax Description

Alternate ID 34650

Class

Commercial

Acreage

(Note: Not to be used on legal documents)

1.08

PERRY, GA 31069

Owner Address SEXTON FAMILY PROPERTIES LLLP PO BOX 1970

Date created: 5/12/2022 Last Data Uploaded: 5/12/2022 7:03:58 AM

Developed by Schneider

Appropriet City of Warner Robins, GA



Parcel ID

000770 072000

Sec/Twp/Rng

Property Address S HOUSTON LAKERD

District

Brief Tax Description

County

PARCEL C PB 71/18 0.26 ACRE 163/10TH (Note: Not to be used on legal documents)

Class

Acreage

Commercial

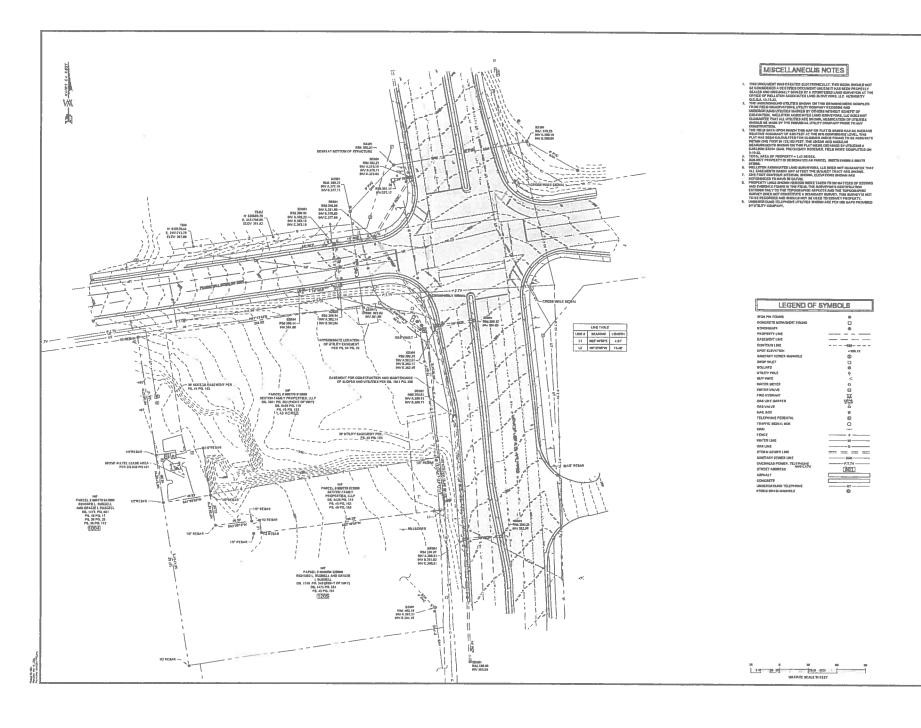
0.26

Owner Address SEXTON FAMILY PROPERTIES LLLP PO BOX 1970 PERRY, GA 31069

Date created: 5/12/2022 Last Data Uploaded: 5/12/2022 7:03:58 AM

Developed by Schneider

Property Information	
operty Owner/Applicant: Sexton Family Properties LLLP ocation/Address: 5W corner @ intersection of Fersian Mill Rd. + ocation/Address: 5W corner @ intersection of Houston Lake Rd.	
act#: Rance 1 B Parcel#: A V B Land Lot(s): 163 Land District#: 10th	
punty: Houston Tax Parcel#: 000770 072002 Total Acres: 1.114	
rivey Prepared by: Jones Surveying Company Dated 11/21/1994	
ecorded in Plat Book#: 45 Page#: 163	
resent Zoning: C2+ C1 County Requested Zoning: Commercial - City of warner Rotin	15
djacent Zonings: North South C2-WR East West R3- Housian Co	J. Ba
oplicant's Request: (itemize the Proposal)	
urrent Use(s) of Property: Vacant	
roposed Use(s) of Property: CONVENIENCE STOIZE WITH GASOLINE SALES	
nfrastructure Information:	
s water available to this site? X Yes No _ Jurisdiction: CITY OF WARNER ROTS	120
s sewer service available? X Yes No Jurisdiction:	H



POGRAPHIC SURVE FOR LOU PATEL

WELLSTON ASSOCIATES
LAND SURVEYORS, LLC
SSECRIAMOLENABLE
WANNER RABBA, GERGIA, 1161
WANNER LITEDASSOCIAL
WANNERLITEDASSOCIAL
WANNERLITEDASSOCIAL

喜员

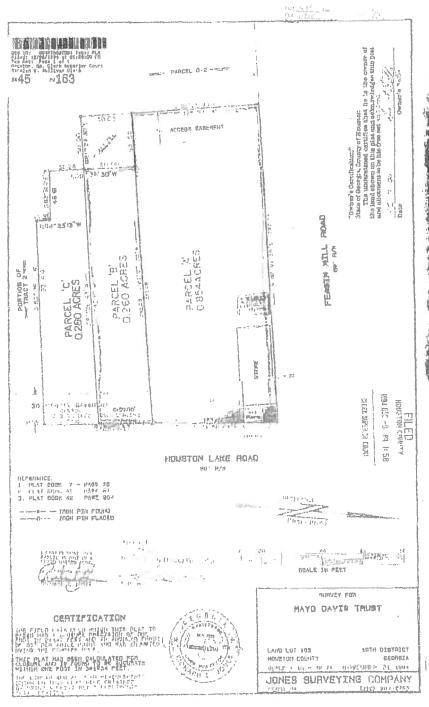
1349-001 TPS JLP. 8.HJ

Project No.. Drawing No.. Drawn By. Checked By. FLLS. No..



3-18-22

1 of 1



WR-051622-SextonFamily-FeaginMillRD

Request for annexation received 05/16/22 - Agenda 06/07/22 - 30th Day 06/15/22

Request Received From: Warner Robins

Applicant/Owner(s): Sexton Family Properties, LLLP

Property Location: SW Corner at Feagin Mill Road and Houston Lake Road Intersection

Parcel ID: 000770 010000 and 000770 072000 (total of 1.114 acres)

Zone Change: Currently County C2 and C1 to City of Warner Robins C2

Debra Presswood – No comments or concerns listed.

Tom Hall - Comments: The property is contiguous to the Warner Robins city limits. The

annexation of the property does not create an unincorporated island. The

requested zoning of C-2 is in keeping with the Comprehensive Land

Plan.

Concerns: Preserve any County utilities.

Chief Stoner – Comments: None

Concerns: None

Tim Andrews – Comments: No comments.

Concerns: No concerns.

James Moore – Comments: No objections to the annexation request.

Concerns: No concerns listed.

Sheriff Talton – No comments or concerns listed.

Alan Smith - Comments: None

Concerns: None

Public Works

Robbie Dunbar – Comment: Both roads are under contract for improvement, access control

will need to be coordinated with contractor and Houston County

Engineering Department. Houston County should retain water

customer. Access to sanitary sewer may require work within

Houston County right-of-way.

Concerns: None listed.

Terry Dietsch – No comments or concerns listed.

Chad Foreman – No comments or concerns listed.

Ronnie Heald – No comments or concerns listed.

Van Herrington – No comments or concerns listed.

Brian Jones – No comments or concerns listed.

Allen Mason – No comments or concerns listed.

Travis McLendon – No comments or concerns listed.

Ken Robinson – No comments or concerns listed.

Jeff Smith – No comments or concerns listed.

At the April 5, 2022 meeting the Board approved entering into an agreement with American Forest Management (AFM) for the timber harvest and sale on 43.6 acres to make room for future cell expansion and the thinning and sale of an additional 31 acres at the Houston County Landfill. AFM has now taken bids on the 43.6 acres for the expansion and recommends accepting the highest bid of \$228,136 from Gay Wood Company, Inc. Landfill staff and our engineering consultants at Atlantic Coast Consulting agree with this recommendation. The contract for thinning the additional 31 acres will be bid out at a later date.

Motion by	, second by	and carried	to
approve disapprove table authorize			
autnorize			

the award of the timber harvest and sale bid at the Landfill on 43.6 acres to Gay Wood Company, Inc. of Eastman, GA in the amount of \$228,136 and to authorize Chairman Stalnaker to sign the timber sale contract.



Houston County Public Works

Office

2018 Kings Chapel Road Perry, Georgia 31069 478-987-4280 FAX 478-988-8007

Robbie Dunbar Director of Operations

> Jordan Kelley Office Manager

Michael Phillips
Facilities Superintendent

Christopher Stoner Fire Chief/ EMA Director

> Ronnie Heald, PLS County Engineer

Travis McLendon Roads Superintendent

> Brian Jones, PE Utility Engineer

Terry Dietsch Solid Waste Superintendent

Memo

To:

Houston County Board of Commissioners

From:

Robbie Dunbar, Director of Operations

Date:

May 20, 2022

Re:

Houston County Landfill-Timber Sale

Please consider this request for American Forest Management, Inc. (AFM) to proceed with the sale of 43.6 acres at the Houston County Landfill to make room for future expansion. AFM received 4 bids for the project and recommends accepting the highest bid of \$228,136 from *Gay Wood Company, Inc.* Landfill staff and Atlantic Coast Consulting, our Engineering firm for the landfill, agree with this recommendation. The contract for the thinning of the additional 31 acres will be bid out at a later date.

Thank you for your consideration of this request.

Attachments: Memo from Terry Dietsch, Solid Waste Superintendent
Recommendation from AFM



Houston County Public Works

Memo

Office

2018 Kings Chapel Road Petry Georgia 31069 478 987-4280 FAX 478-985-8007

Robbie Dunbar Director of Operations

> Jordan Kelley Office Manager

Michael Phillips Facilities Superintendent

Christopher Stoner Lire Chief EMA Director

> Ronnie Heald PLS County Engineer

Travis McFendon Roads Superintendent

> Brian Jones, PL Utility Engineer

Ferry Dietsch Solid Waste Superintendent To: Robb

Robbie Dunbar, Director of Operations

From:

Terry Dietsch, Solid Waste Superintendent Tany Student

Date:

May 19, 2022

Re:

Timber Sale 43.6 Acres

Houston County Board of Commissioners approved the proposed sale of 43.6 acres to be clear cut for future expansion of the Landfill on April 5, 2022. American Forest Management accepted bids for the sale of the timber from four different buyers and recommends accepting the highest bid from Gay Wood Company in the amount of \$228,136.00.

Landfill staff and Atlantic Coast Consulting concur with the recommendation and ask for favorable approval.



May 19, 2022

Dear Houston County Board of Commissioners:

As a follow up to the approval of the proposed timbersale for the expansion needs of the landfill, American Forest Management, Inc. visited the Houston County Landfill Tract in April 2022 to establish the timbersale boundaries and to perform a timber inventory on the designated portion of the tract that will be used for expansion of the landfill. The attached "Exhibit A" depicts the area to be included in the timbersale. The timber sale prospectus was sent out on April 28, 2022, and the following lump sum bids for all of timber in the sale area were received on May 12, 2022.

Gay Wood Company, Inc - \$228, 136.00

Piedmont Forestry, LLC - \$194,244.50

Woodard Land & Timber, LLC- \$174,423.60

Rozier Forest Products - \$158,560.00

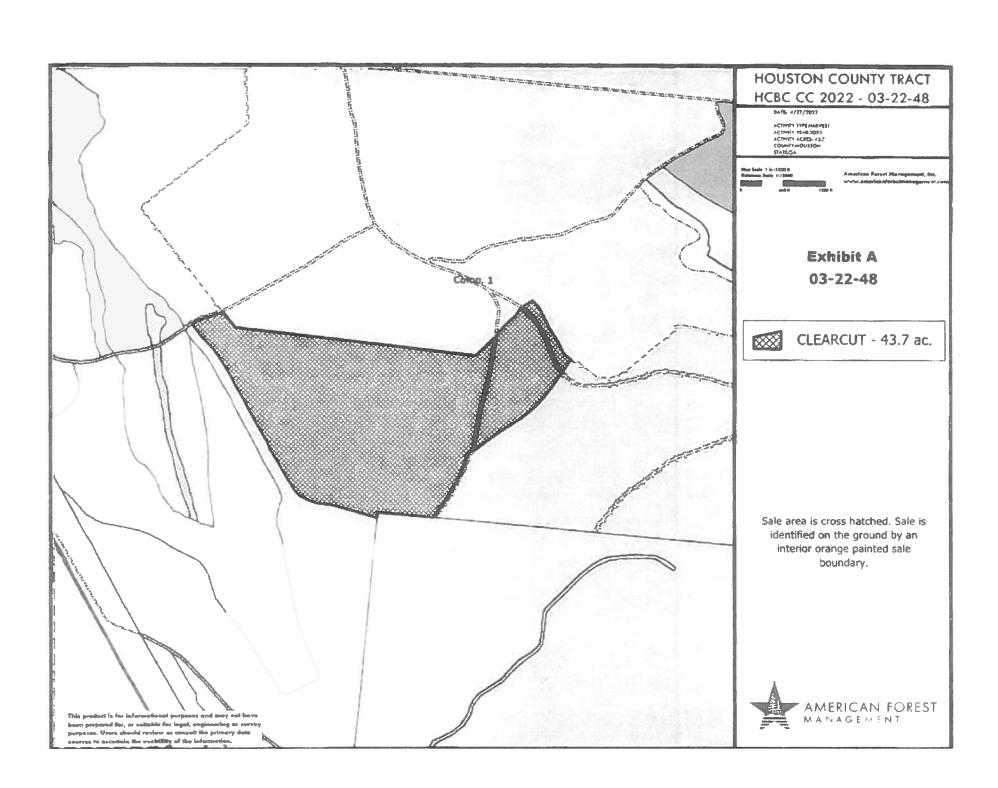
American Forest Management, Inc. recommends accepting the high bid of \$228, 136.00 from Gay Wood Company. The timbersale contract term will be set to six months from the date of execution of the contract. Upon approval, American Forest Management, Inc. will generate the timbersale contract.

Please feel free to contact us with any questions that you may have.

Sincerely,

Jason Alexander
American Forest Management, Inc.
GA Registered Forester #2477





Staff will make a recommendation to the Board concerning the construction manager selection for the Bonaire Fire Station #2 project.

This proposed change order adds to the scope of the State Court Expansion project the sealing and cleaning of the existing Superior Courthouse for an added cost of \$443,415.

Mot	ion by,	second by	and carried	to
	approve			
	disapprove			
	table			
	authorize			

Change Order #6 on the State Court Expansion project with ICB Construction Group increasing the current contract amount from \$19,635,283.71 by \$443,415 for a total amended contract amount of \$20,078,698.71 with no change in contract time.



HOUSTON COUNTY BOARD OF COMMISSIONERS PURCHASING DEPARTMENT

2020 Kings Chapel Road • Perry, Georgia 31069-2828 (478) 218-4800 • Facsimile (478) 218-4805

MARK E. BAKER
PURCHASING AGENT

MEMORANDUM

To:

Houston County Board of Commissioners

FROM:

Mark E. Baker M&b

CC:

Barry Holland

DATE:

June 1, 2022

SUBJECT: New Houston County State Courthouse

The Purchasing Department along with the Public Building Maintenance recommends that the Houston County Board of Commissioners approve the attached Change Order #006 to the scope of work for the sealing and cleaning of the existing Superior Courthouse. This will increase the contract sum by \$443,415.00.



AIA Document G701 - 2017

Change Order

PROJECT: (Name and address) **Houston County Judicial Center** State Court Addition Perry Parkway Perry, Ga

OWNER: (Name and address) Houston County Board of Commissioners 200 Carl Vinson Parkway Warner Robins, Georgia 31088 **CONTRACT INFORMATION:** Contract For: Construction Date: August 6, 2020

ARCHITECT: (Name and address) JMA Architecture, Inc. 1002 Main Street Perry, GA 31069

CHANGE ORDER INFORMATION: Change Order Number: 006

Date: June 1, 2022

CONTRACTOR: (Name and address) ICB Construction Group 577 Mulberry Street, Suite 550 Macon, Georgia 31201

THE CONTRACT IS CHANGED AS FOLLOWS:

Sealing and cleaning of existing Superior Court building (See attached proposal and scope of work)

The original Contract Sum was The net change by previously authorized Change Orders The Contract Sum prior to this Change Order was The Contract Sum will be increased by this Change Order in the amount of The new Contract Sum including this Change Order will be

The Contract Time will be increased by Zero (0) days. The new date of Substantial Completion will be December 31, 2022

18,300,000 \$ 1,335,283.71 19,635,283.71 S 443,415.00 20,078,698.71

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JMA Architectture, Inc.	ICB Construction Group	Houston County Board of Commissioners
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
SIGNATURE	SIGNATURE	SIGNATURE
Jim Mehserle, President	Kenna Scragg, President	Tommy Stalnaker, Chairman
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
June 1, 2022		
DATE		



May 30, 2022

Mark Baker Houston County Board of Commissioners 2020 Kings Chapel Road Perry, Georgia, 31069

REF: Houston County Superior Court Removal & Replacement of Envelope Sealants with Alternates to Provide a Complete Exterior Building Wash & Pre-Cast Sealer Application.

Dear Mr. Baker,

As requested, we are pleased to provide the following pricing for the replacement of building envelope sealants for the Superior Courthouse with requested alternates.

Summary of Scope of Work:

- 1: Provide a complete replacement of the envelope sealants in conditions listed below:
 - a) Metal Parapet Cap to Precast
 - b) Building Caulking
 - Precast to Precast
 - Brick to Brick
 - Brick to Precast
 - Precast Insets
 - c) Exterior Window Perimeter (one bead)
 - d) Exterior Horizontal Surface Joints
 - Precast to Precast
 - Brick Paver Joints
 - Precast
 - Column to Concretes to Sidewalk
 - Building to Concrete Sidewalk

2: Supervision, bonds & Insurance

Total price \$344,476.00

Total price \$344,476.00

Total Price Alt: 1-Total Price Alt: 2\$27,336.80 \$71,602.20

Exclusions:

1. Concrete sealant to pourable urethane. **Total Price Change Order No. 6** \$443,415

- 2. All building sealant to be silicone (Dow 790/95 or equal)
- 3. Use of lift will be required to complete work. Damages to pavers, grass and concrete sidewalk will be handled by Houston County.

ICB Construction Group 577 Mulberry Street Suite 550 Macon, Georgia 31201 Office: 478-812-8451 Fax: 478-812-8457 www.icbconstructiongroup.com

Alternate Options:

- 1: Alternate 1: Complete Exterior Building Wash
 - a) Complete wash of exterior of entire Superior Court building
 - Soft wash and clean entire exterior of building using a low pressure detergent system to remove all mildew, mold, algae, dirt, bugs and cobwebs from the building.
 - Totally rinse everything clean
 - The soft wash building washing process is done using very low pressure to apply soaps to the exterior of the building. Once the soap has killed all organic contaminants and broke the bond between the grime and the surface, then we gently rinse all filth away using very light pressure.
 - **Disclaimer** This soft wash process does not remove any hard staining including but not limited to, rust, hard water stains, paint splatter or over spray, oxidation of siding (chalky film), oxidation on gutters (vertical lines on exterior of gutters), damage from prior pressure washing, etc..
 - Hard staining removal is a separate service and not included within this price.
 - b) Canopy Over-Hang and Concrete Cleaning:
 - Soft wash and clean entire canopy from one end to the other including all ceilings, columns, and walls underneath. Using a low-pressure detergent system to remove all mildew, bugs, cobwebs, birds nest, dirt and grime.
 - Totally rinse everything clean.
 - Pressure wash and clean all concrete under both canopies using a concrete detergent, flat surface machine and hot water to remove all mildew, dirt, grime, and bubble gum.
 - c) Round Concrete Area @ Flag Poles
 - Wash and clean all concrete at back entrance way near flags including walkways, steps and small walls.
 - Price also includes walkway all the way around the complete circle.
 - d) Supervision, bonds & Insurance

Total Price Alt: 1- \$27,336.80

Exclusions:

- 1. Hard staining removal.
- 2. Use of lift will be required to complete work. Damages to pavers, grass and concrete sidewalk will be handled by Houston County.

2: Alternate 2: Provide Sealer Application to All Exterior Precast

- a) Provide Sealer application to all precast on the exterior of entire Superior Court building.
 - We have based this price on the use of Prosoco Sure Klean Weather Seal Siloxane PD for our sealer material.
 - Product data sheet attached.

Total Price Alt: 2-

\$71,602.20

Exclusions:

 Use of lift will be required to complete work. Damages to pavers, grass and concrete sidewalk will be handled by Houston County.

**Please note price is good through the close of business on 22JUNE2022.

Sincerely,

Kenna Scragg President

ICB Construction Group

ICB Construction Group 577 Mulberry Street Suite 550 Macon, Georgia 31201 Office: 478-812-8451 Fax: 478-812-8457 www.icbconstructiongroup.com

This proposed change order adds to the scope of the 2022 LMIG project the asphalt resurfacing of Firetower Road (Bridge approach slab west of I-75 to US Hwy. 41) for an added cost of \$108,102.98.

Motion by	, second by	and carried	to
approve disapprove table authorize			

Change Order #2 on the 2022 LMIG project with Reames and Sons Construction Company, Inc. increasing the current contract amount from \$1,917,103.73 by \$108,102.98 for a total amended contract amount of \$2,025,206.71 with no change in contract time. SPLOST 2012 will fund this increase.



Houston County Public Works

Office

2018 Kings Chapel Road Perry, Georgia 31069 478-987-4280 FAX 478-988-8007

Robbie Dunbar Director of Operations

> Jordan Kelley Office Manager

Michael Phillips
Facilities Superintendent

Christopher Stoner Fire Chief EMA Director

> Ronnie Heald, PLS County Engineer

Travis McLendon Roads Superintendent

Brian Jones, PE Utility Engineer

Terry Dietsch Solid Waste Superintendent

MEMO

To:

Houston County Board of Commissioners

From:

Jeff Smith, Civil Engineer

Date:

May 16, 2022

Re:

2022 Local Maintenance Improvement Grant (LMIG)-

OK Pa

Change Order #2

Staff would like for the Board of Commissioners to consider approving the attached *Change Order #2* to the **2022 LMIG** asphalt resurfacing Contract. This Change order would include resurfacing Firetower Road (Bridge approach slab west of I-75 to US Hwy 41). If approved, the contract amount would increase by **\$108,102.98** for a new contract amount of \$2,025,206.71. This change would not affect contract time.

Thank you for your consideration of this request.

Attachments: 2022 LMIG Change Order #2

Change Order

Date: May 13, 2022

Project: Houston County Local Maintenance

and Improvement Grant 2022

Owner: Houston County Board of Commissioners

Contractor: Reames and Sons Construction Company, Inc

Engineer: Jeff Smith

You are directed to make the following changes in the Contract Documents.

Description: As directed by the engineer, The contractor will provide asphalt resurfacing to Firetower Road (Bridge approach slab West of I-75 to US Hwy 41).

Purpose of Change Order: Due to rapidly deteriorating structural integrity of Firetower Road in conjunction with the rapidly increasing growth in residential and construction traffic, it is necessary to amend the current maintenance contract to include this portion of roadway.

Attachments: None.

Change in Contact Price:	Change in Contract Time
Original Contract Price \$ 1,232,864.47	Original Contract Time: October 28, 2022 Days or date
Previous Change Orders No. 0 to No. 1 \$ 684,239.26	Net Change from previous Change Orders: 0 days
Contract Price prior to this Change Order \$ 1,917,103.73	Contract Time Prior to this Change Order: 199 Days
Net Increase of this Change Order \$108,102.98	Net Increase of this Change Order: 0 days
Contract Price with all approved Change Orders \$2,025,206.71	Contract Time with all approved Change Orders October 28, 2022 Days or date

Recommended:	Approved:	Approved:
By Engineer	ByOwner	By Bed Reamer Contractor
Date:	_	

County Attorney Tom Hall will brief the Board on the blighted property located at 204 Gail Drive.

Summary of bills by fund:

•	General Fund (100)	\$1,815,613.59
•	Emergency 911 Telephone Fund (215)	\$ 73,229.06
•	Fire District Fund (270)	\$ 41,166.04
•	2006 SPLOST Fund (320)	\$ 55,554.26
•	2012 SPLOST Fund (320)	\$1,726,936.32
•	2018 SPLOST Fund (320)	\$2,682,090.37
•	Water Fund (505)	\$ 337,152.93
•	Solid Waste Fund (540)	\$ 497,429.23
	Total for all Funds	\$7,229,171.80

Motion b	ру	, second by	and carried	to
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the payment of the bills totaling \$7,229,171.80